

# Edinburgh Guarantee Opportunities Bulletin

Tuesday 4 May 2021



The Edinburgh Guarantee Opportunities Bulletin combines the Edinburgh Guarantee Schools Bulletin and the Activity Agreements Youth Opportunities Bulletin.

The Edinburgh Guarantee is here to help you find a job, Modern Apprenticeship, Graduate Apprenticeship or training programme when you leave school. Each week we will be highlighting the vacancies currently available on our [Jobs Board](#) where you can sign up for [job alerts](#). You can also visit our [website](#) to see a variety of options available in your Senior Phase and for School Leavers.


This bulletin also provides information on programmes, courses and training available to young people who are not in education, training or employment. If you are interested in any of these, please use the contact details provided for individual opportunities.

The Opportunities Bulletin is separated into the following categories:

- ✓ [List of Current Vacancies](#)
- ✓ [Jobs](#)
- ✓ [Modern Apprenticeships](#)
- ✓ [Graduate Apprenticeships](#)
- ✓ [Professional Qualifications](#)
- ✓ [Programmes, Courses and Training](#)
- ✓ [Useful Links](#)

## Contact the Edinburgh Guarantee team:

 [edinburghguarantee@edinburgh.gov.uk](mailto:edinburghguarantee@edinburgh.gov.uk)

 0131 529 3525

 [www.edinburghguarantee.org](http://www.edinburghguarantee.org)



# List of Current Vacancies

## Jobs:

- ✓ COVID-19 Jobs and Support
- ✓ Retail, Hospitality and Tourism - Various employers in Edinburgh City Centre/St James - FUSE
- ✓ Support Worker - Blackwood Care
- ✓ Personal Assistant - ENABLE Scotland
- ✓ Retail, Hospitality, Beauty, Care and more - Various Employers and Locations - Fort Kinnaird Recruitment and Skills Centre

## Modern Apprenticeships:

- ✓ Business and Administration - Modern Apprenticeships – The Scottish Government
- ✓ Road Worker – Modern Apprenticeship – 3 posts – The City of Edinburgh Council
- ✓ Business Administrator – Modern Apprenticeship – Genius People/Social Work Scotland
- ✓ Trees and Timber - Modern Apprenticeship - 10 posts - Forestry and Land Scotland
- ✓ Software Developer - Modern Apprenticeship - 15 posts - Royal Bank of Scotland
- ✓ Data Analyst - Modern Apprenticeship - 7 posts - Royal Bank of Scotland
- ✓ Providing Financial Services (Contact Centre) - Modern Apprenticeship - 24 posts - Royal Bank of Scotland
- ✓ Providing Financial Services - Modern Apprenticeship - 6 posts - Royal Bank of Scotland
- ✓ Signmaker - Modern Apprenticeship – 2 posts - Forrest Hepburn and McDonald Signs
- ✓ Visitor Experience Assistant – Modern Apprenticeship – 3 posts – National Museums Scotland
- ✓ Vehicle Parts - Modern Apprenticeship - GTG Training/An independent garage based in Portobello
- ✓ Administrator/Receptionist – Modern Apprenticeship – Microcom Training/A leading accountant, tax consultant and business advice company
- ✓ Childcare - Modern Apprenticeship - PA Training recruits on behalf of private nurseries in Edinburgh, Midlothian and East Lothian
- ✓ Early Learning and Childcare - Modern Apprenticeships - Carousel Training Centre recruits for private nurseries in Edinburgh
- ✓ Chef - Modern Apprenticeship - Caledonian Heritable Ltd

## Graduate Apprenticeships:

- ✓ Web Developer – Graduate Apprenticeship – Napier University/ShareIn
- ✓ Audit - Graduate Apprenticeship - 4 posts - Chiene + Tait
- ✓ Accounts - Graduate Apprenticeship - 2 posts - Chiene + Tait

## Professional Qualifications:

- ✓ Trainee Chartered Tax Advisor - Geoghegans Chartered Accountants
- ✓ Tax Business Apprenticeship Programme - EY
- ✓ Assurance Business Apprenticeship Programme - EY

## Programmes, Courses and Training:

- ✓ Confident You – Canongate Youth
- ✓ Creative Confidence – Impact Arts
- ✓ Building Brighter Futures Employability Programme - Move On
- ✓ The Journey Programme – Venture Scotland
- ✓ Strachan Football Personal Development Course – The Spartans Community Football Academy
- ✓ Vocational Training Offer - Rural & Urban Training Scheme (RUTS)
- ✓ Cashback to The Future - Impact Arts
- ✓ Make It Your Own - Impact Arts
- ✓ Mentoring Services for Ethnic Minorities - LINKnet Mentoring Ltd
- ✓ Active Living, Wellbeing, Employability - Venture Trust
- ✓ Personal Development Award - Rural & Urban Training Scheme (RUTS)

# Jobs

## COVID-19 JOBS AND SUPPORT

**COVID-19**  
Jobs Support

**Contract:** All types of temporary contracts available immediately  
**Salary:** Dependent on employer  
**Employer:** Various employers across Edinburgh, Midlothian, East Lothian, West Lothian, Fife and Scottish Borders

The new City Region Deal COVID-19 Job Support website is live to support employers and job seekers with recruitment needs and to fill vacancies as a result of COVID-19. The website matches live vacancies with job seekers who have registered for alerts. Information and support advice for employers, employees and job seekers is also available.

[FIND OUT MORE](#)

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## RETAIL, HOSPITALITY AND TOURISM



**Contract:** All types of contracts available  
**Salary:** Dependent on employer  
**Employer:** Various employers within Edinburgh city centre  
**Closing Date:** We recruit all year round

FUSE is the recruitment hub for vacancies within the city centre and the upcoming Edinburgh St James which opens its doors in 2020. We also provide training and qualifications for those seeking work and progression in their careers within the Retail and Hospitality sectors.

We have a wide variety of vacancies in many sectors including Retail, Hospitality, Tourism, Operations, Facilities etc. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

[FIND OUT MORE](#)

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## SUPPORT WORKER

**Contract:** Permanent / Relief  
**Salary:** £8.75 per hour  
**Employer:** Blackwood  
**Closing Date:** Ongoing recruitment

**Blackwood**  
homes | care | support

Blackwood currently have four care homes across the country and also provide care to people who live in their own homes.

Our personalised care and support packages enable our customers to live independently and range from a few hours a week to several daily visits. This role involves going out into the community and working individually or alongside another Support Worker where you will visit our customers in their homes.

[FIND OUT MORE](#)

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## PERSONAL ASSISTANT

**Contract:** Full and part time opportunities available  
**Salary:** £9 per hour (Edinburgh and Midlothian) / £10 per hour (£9 plus £1 market supplement - East Lothian only)  
**Employer:** ENABLE Scotland  
**Closing Date:** These positions will close when suitable applicants have been found



ENABLE Scotland is a dynamic and vibrant organisation dedicated to improving the lives of people with learning disabilities and we have full and part time opportunities for you to support people in Scotland to make the most of their lives.

We have various full and part time opportunities in Edinburgh, East Lothian and Midlothian to support people who have learning disabilities to live independently in their own homes or take part in activities we take for granted.

[FIND OUT MORE](#)

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## RETAIL, HOSPITALITY, BEAUTY, CARE AND MORE

**Contract:** Various  
**Salary:** National Minimum Wage  
**Employer:** Various Employers and Locations  
**Closing Date:** We recruit all year round



We have vacancies in many sectors throughout the city. Your day will be varied and fast paced with opportunities for personal and career development. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

[FIND OUT MORE](#)

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# Modern Apprenticeships

## BUSINESS AND ADMINISTRATION - MODERN APPRENTICESHIPS

**Contract:** Permanent  
**Salary:** £20,064 - £22,232 per annum  
**Employer:** The Scottish Government  
**Closing Date:** Please see individual job adverts and closing dates when you click Apply Now



The Devolved Government for Scotland has a range of responsibilities which include health, education, justice, rural affairs, housing and the environment. We have five strategic objectives: making Scotland wealthier and fairer, healthier, safer and stronger, smarter and greener.

Business Administration roles vary but can include booking meetings, organising travel, using electronic filing and finance systems, dealing with internal and external stakeholders, managing diaries, ordering stationery, answering phones and responding to emails.

[FIND OUT MORE](#)

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## ROAD WORKER - MODERN APPRENTICESHIP - 3 POSTS

**Contract:** Fixed Term - 2 years  
**Salary:** £18,297 - £18,597 per annum  
**Employer:** The City of Edinburgh Council  
**Closing Date:** Friday 14 May



The City of Edinburgh Council Apprenticeship Programme offers new entrants to the labour market the chance of paid employment combined with the opportunity to do training relevant to the occupational area. They include the opportunity to gain nationally recognised qualifications that help kick-start a career without having to study full-time. New entrants can include school and college leavers, those with no previous work experience and/or vocational qualifications.

Edinburgh Road Services (ERS) provides a multi-trade road, footway, street lighting, cycleway repair and maintenance service. You will be expected to carry out various tasks including erection and removal of appropriate signs and barriers and laying of natural stone and pre-cast concrete units. You will work towards SVQ Level 2 in Highway Maintenance.

[FIND OUT MORE](#)

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## BUSINESS ADMINISTRATOR - MODERN APPRENTICESHIP

**Contract:** Fixed Term - 12 months  
**Salary:** £17,000 per annum  
**Employer:** Social Work Scotland  
**Closing Date:** Monday 17 May



Social Work Scotland is the professional association for social work managers. We work with our members to influence policy and law making which affects social work and the community, and we work with other organisations to shape the profession.

Social Work Scotland is a small team of people who work closely together, and we work hard to make our organisation feel supportive, respectful and inclusive. We are looking for a Modern Apprentice to join our team in Edinburgh. It's important to us that the person who joins in this role will benefit from this environment, but also contribute to it with their own skills and personality.

[FIND OUT MORE](#)

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## TREES AND TIMBER - MODERN APPRENTICESHIP - 10 POSTS

**Contract:** Fixed Term - 2 years  
**Salary:** £19,963 per annum  
**Employer:** Forestry and Land Scotland  
**Closing Date:** Sunday 16 May



Forestry and Land Scotland (FLS) look after Scotland's National Forests and Land for the benefit of all, now and for the future. We are made up of 5 regional areas - North, East, South, West and Central - and each has responsibility for their own uniqueness. Our regions contain a number of environmental features and sites of special purposes, as well as significant interest in the visitor services facilities available to the public, both formally and through the Scottish Outdoor Access Code.

You will gain hands on industry skills whilst working alongside local teams to support FLS to look after and protect the National Forest Estate by carrying out a range of forest management operations. This apprenticeship is suitable for young people such as school and college leavers, or adults who are interested in the forestry industry and looking for a new career direction.

[FIND OUT MORE](#)

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## SOFTWARE DEVELOPER - MODERN APPRENTICESHIP - 15 POSTS

**Contract:** Permanent  
**Salary:** £19,125 per annum  
**Employer:** Royal Bank of Scotland  
**Closing Date:** Sunday 6 June



Royal Bank of Scotland is building a purpose-led bank. Its purpose will create longer-term, deeper relationships with its customers – when its customers succeed, its communities succeed, its economy thrives – and the bank succeeds as a result. RBS is putting purpose at the core of everything it does – doing so will create a sustainable and resilient long-term future.

Royal Bank of Scotland is working with Social Mobility Charity, Leadership Through Sport & Business (LTSB), to bring a range of apprenticeship opportunities for young people from disadvantaged backgrounds. Software Developers work on many different projects in Technology. You will achieve several key learning outcomes, which may include Advanced Java and C#, Test Driven Development, Algorithms, Web Applications Development. You will undertake Diploma for Information Technology & Telecommunications Professionals (SCQF Level 8).

[FIND OUT MORE](#)

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## DATA ANALYST - MODERN APPRENTICESHIP - 7 POSTS

**Contract:** Permanent  
**Salary:** £19,125 per annum  
**Employer:** Royal Bank of Scotland  
**Closing Date:** Sunday 6 June



Royal Bank of Scotland is building a purpose-led bank. Its purpose will create longer-term, deeper relationships with its customers – when its customers succeed, its communities succeed, its economy thrives – and the bank succeeds as a result. RBS is putting purpose at the core of everything it does – doing so will create a sustainable and resilient long-term future.

Royal Bank of Scotland is working with Social Mobility Charity, Leadership Through Sport & Business (LTSB), to bring a range of apprenticeship opportunities for young people from disadvantaged backgrounds. You will be involved in capturing, validating and documenting business and data requirements, making sure they are in line with key strategic principles, and using multiple sources of information, such as customer insights, colleague feedback, markets insights and relevant business operational data to provide analysis. You will undertake Data Analytics Modern Apprenticeship (SCQF Level 8).

[FIND OUT MORE](#)

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## PROVIDING FINANCIAL SERVICES (CONTACT CENTRE) - MODERN APPRENTICESHIP - 24 POSTS

**Contract:** Permanent  
**Salary:** £18,765 per annum  
**Employer:** Royal Bank of Scotland  
**Closing Date:** Friday 30 July



Royal Bank of Scotland is building a purpose-led bank. Its purpose will create longer-term, deeper relationships with its customers – when its customers succeed, its communities succeed, its economy thrives – and the bank succeeds as a result. RBS is putting purpose at the core of everything it does – doing so will create a sustainable and resilient long-term future.

Royal Bank of Scotland is working with Social Mobility Charity, Leadership Through Sport & Business (LTSB), to bring a range of apprenticeship opportunities for young people from disadvantaged backgrounds. You'll be the first point of support for NatWest Group's personal banking customers in one of the bank's telephony banking teams. The bank will look to you to deliver excellent service to its customers, keeping their needs and financial goals in mind at all times. You will undertake Providing Financial Services Modern Apprenticeship (SCQF Level 6).

[FIND OUT MORE](#)

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## PROVIDING FINANCIAL SERVICES - MODERN APPRENTICESHIP - 6 POSTS

**Contract:** Permanent  
**Salary:** £19,125 per annum  
**Employer:** Royal Bank of Scotland  
**Closing Date:** Sunday 4 July



Royal Bank of Scotland is building a purpose-led bank. Its purpose will create longer-term, deeper relationships with its customers – when its customers succeed, its communities succeed, its economy thrives – and the bank succeeds as a result. RBS is putting purpose at the core of everything it does – doing so will create a sustainable and resilient long-term future.

Royal Bank of Scotland is working with Social Mobility Charity, Leadership Through Sport & Business (LTSB), to bring a range of apprenticeship opportunities for young people from disadvantaged backgrounds. RBS customers will look to you to support them in their decisions as to how they bank. You'll act as a trusted expert, providing them with the knowledge they need to make the most of their money and making sure they're fully informed when it comes to the products and services RBS offers. You will undertake Providing Financial Services Modern Apprenticeship (SCQF Level 6).

[FIND OUT MORE](#)

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## SIGNMAKER - MODERN APPRENTICESHIP – 2 POSTS

**Contract:** Permanent  
**Salary:** £4.50 per hour for the first year with annual increases thereafter  
**Employer:** Forrest Hepburn and McDonald Signs  
**Closing Date:** This opportunity will close when a suitable candidate has been found



At Forrest Hepburn and McDonald Signs, we understand how important it is to make a great first impression. We combine our years of experience supplying signage across Scotland with the latest cutting-edge graphics. We cover a huge range of signing and design solutions, from window graphics and digital printing to banners and vehicle livery. We do everything from design through to manufacture, installation and maintenance.

You will learn all aspects of the business and will undertake SVQ Level 2 and 3 in Signmaking. Duties will include liaising with clients, designing using CAD programmes, fabricating and preparing signs, producing cut and printed vinyl, screen printing and on-site installations. You must have an interest in design and manufacture and be creative, practical and pay attention to detail.

[FIND OUT MORE](#)

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## VISITOR EXPERIENCE ASSISTANT – MODERN APPRENTICESHIP - 3 POSTS

**Contract:** Fixed Term - 18 months  
**Salary:** £18,733 pro rata per annum, equates to £17,720.41 per annum  
**Employer:** National Museums Scotland  
**Closing Date:** 5 pm on Thursday 6 May



At National Museums Scotland, we care for collections of national and international importance, preserving them, interpreting them and making them accessible to as many people as possible. We work with museums and communities across Scotland and beyond, introducing our collections to a much wider audience than can physically visit our museums, through partnerships, research, touring exhibitions, community engagement, digital programmes and loans.

Based in the National Museum of Scotland, you will ensure that all visitors are welcomed warmly, encouraged to learn about and engage with the collections, and have a safe and enjoyable visit to the Museum. We welcome candidates aged 18 - 24 who are not in education or employment; young people from either black or minority ethnic backgrounds; and young people with a disability.

[FIND OUT MORE](#)

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## VEHICLE PARTS - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £4.30 per hour  
**Employer:** An independent garage based in Portobello  
**Closing Date:** Ongoing



An independent garage based in Portobello.

The Apprenticeship Programme allows apprentices to work full time and have the opportunity to earn while they learn and to put theory into practice within an automotive training environment. You will train through GTG to SVQ Level 3 in Vehicle Parts Distribution (SCQF Level 6).

[FIND OUT MORE](#)

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## ADMINISTRATOR/RECEPTIONIST - MODERN APPRENTICESHIP

**Contract:** Fixed Term – 12 months, with potential to become permanent  
**Salary:** £10,000 - £12,000 per annum  
**Employer:** A leading accountant, tax consultant and business advice company  
**Closing Date:** This opportunity will close when a suitable candidate has been found



A leading accountant, tax consultant and business advice company.

This is a key role within the business, and we are seeking someone with a driven and tenacious nature. Duties will include welcoming visitors, managing email boxes and incoming telephone calls and taking payments using online systems. You will undertake a Business and Administration Modern Apprenticeship at SCQF Level 6, followed by an AAT qualification.

[FIND OUT MORE](#)

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## CHILDCARE - MODERN APPRENTICESHIP



**Contract:** Full time  
**Salary:** National Apprenticeship Wage or above  
**Employer:** Various private nurseries in Edinburgh, Midlothian and East Lothian  
**Closing Date:** We have ongoing recruitment throughout the year

PA Training is an SQA approved centre specialising in SVQs in the care sector. We recruit on behalf of various private nurseries in Edinburgh, Midlothian and East Lothian.

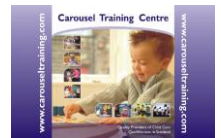
You will work full time work in a private nursery looking after children aged 0 - 5 years. The role will involve planning stimulating activities suitable for children's development and meeting the physical, emotional and developmental needs of individual children. You will work towards SVQ Level 3/SCQF Level 7 Social Services (Children and Young People).

[FIND OUT MORE](#)

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## EARLY LEARNING AND CHILDCARE - MODERN APPRENTICESHIPS

**Contract:** Permanent  
**Salary:** National Apprenticeship Wage  
**Employer:** Carousel Training Centre recruits for private nurseries in Edinburgh  
**Closing Date:** We recruit all year round



Carousel Training Centre is a Scottish Qualifications Authority approved centre which provides quality training to the Early Years sector. We do this by providing nurseries with Modern Apprentices who we then train to a standard of excellence in this very specialised area. We are an equal opportunities employer and training provider.

You will be employed full-time in a private nursery and there are various vacancies available across Edinburgh. You will be involved in helping children with their learning, development and growth in a stimulating environment and you will work towards an SVQ in Social Services (Children and Young People) at SCQF Level 7.

[FIND OUT MORE](#)

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## CHEF - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £7.70 per hour starting salary  
**Employer:** Caledonian Heritable Ltd  
**Closing Date:** Ongoing



Caledonian Heritable Ltd operates 50 venues throughout Scotland.

Starting with menial tasks such as washing dishes, cleaning, fruit and vegetable preparation, you will work your way through our apprenticeship scheme to become a fully qualified chef. You will learn about food preparation, presentation and safety and will undertake SVQ Level 2 / 3 / 4 in Hospitality Services.

[FIND OUT MORE](#)

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# Graduate Apprenticeships

## WEB DEVELOPER - GRADUATE APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £14,000 - £18,000 per annum  
**Employer:** ShareIn  
**Closing Date:** Saturday 15 May

**.ShareIn**

ShareIn works with our customers to provide direct investment platforms. Our clients span a range of sectors, from funding pioneering businesses that install life-changing solar systems in Sub-Saharan Africa to FinTechs launching new impact investment equities funds.

This is an exciting opportunity to join our informal and friendly team that's making an impact on the way financial deals get done. We are looking for someone who is enthusiastic and really cares about what they are doing and can work independently. You will study on a 4 year degree programme towards a BSc (Hons) Software Development at Edinburgh Napier University on day release basis.

[FIND OUT MORE](#)

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## AUDIT - GRADUATE APPRENTICESHIP - 4 POSTS

**Contract:** Five year training contract – full time hours  
**Salary:** Competitive  
**Employer:** Chiene + Tait  
**Closing Date:** Friday 21 May

**Chiene+Tait**  
CHARTERED ACCOUNTANTS

Chiene + Tait is an award-winning chartered accountancy firm of over 140 staff and 13 partners. As we continue to grow and develop, we pride ourselves on quality and client focus, together with offering excellent professional development. Headquartered in the heart of Edinburgh's city centre, we have a further office in Inverness and virtual offices in Glasgow and London.

We have a fantastic opportunity for you to start your career in an accountancy practice, by completing a Graduate Apprenticeship. The Graduate Apprenticeship in BA (Hons) Accounting with ICAS is an accredited work-based learning programme that combines an honours degree award from Robert Gordon University and the globally recognised Institute of Chartered Accountants of Scotland (ICAS) qualification.

[FIND OUT MORE](#)

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## ACCOUNTS - GRADUATE APPRENTICESHIP - 2 POSTS

**Contract:** Five year training contract – full time hours  
**Salary:** Competitive  
**Employer:** Chiene + Tait  
**Closing Date:** Friday 14 May

**Chiene+Tait**  
CHARTERED ACCOUNTANTS

Chiene + Tait (C+T) brings together more than 140 specialists providing a wide range of high-quality professional services. Headquartered in the heart of Edinburgh's city centre, we also have an office in Inverness and virtual offices in Glasgow and London. As members of a globally connected network of more than 175 firms in 83 countries, we bring world-class capabilities and high-quality services to clients, and a fantastic workplace culture and global opportunity to our people

We are looking for the next generation of talent to join our Accounts and Business Advisory team by joining our Graduate Apprenticeship Programme. The Apprenticeship in BA (Hons) Accounting with ACCA is a 5-year accredited work-based learning programme that combines an honours degree award from Robert Gordon University and the globally recognised Association of Chartered Certified Accountant (ACCA) qualification.

[FIND OUT MORE](#)

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# Professional Qualifications

## TRAINEE CHARTERED TAX ADVISOR

**Contract:** Fixed Term – 5 years  
**Salary:** Competitive  
**Employer:** Geoghegans Chartered Accountants  
**Closing Date:** Friday 11 June



Geoghegans, established in 1918, is one of Scotland's leading independent firms of chartered accountants. We are a 4 partner firm, based in central Edinburgh and employ over 60 staff, including accountancy trainees and 3 tax trainees. We provide a range of services to organisations in a number of different sectors and this variety helps to ensure our trainees have the opportunity to learn something new with every assignment.

Working within a supportive team, you will be allocated a mentor who offers guidance and support throughout the programme. Your duties will include managing a small portfolio of personal tax clients and preparing self-assessment tax returns and repayment claims. You will work towards the Association of Tax Technicians (ATT) qualifications and thereafter the CIOT Chartered Tax Advisor qualification.

[FIND OUT MORE](#)

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## TAX BUSINESS APPRENTICESHIP PROGRAMME

**Contract:** Permanent  
**Salary:** Up to £22,000 per annum starting salary  
**Employer:** EY  
**Closing Date:** Rolling recruitment throughout the year



At EY, we help all sorts of organisations make better decisions about business, finance and technology. In a fast-changing world, it's an exciting place to be. You don't need a degree to start a successful career in business. If you've finished school and want to jump straight in, you can with our apprenticeship programmes. Earn a salary from your very first day. Learn from inspirational colleagues on client projects. Do what you're good at. Learn new skills. Get your professional qualifications before your uni-graduating peers – and go just as far.

Tax affects every aspect of our lives and laws are always changing. We help local and global organisations, from start-ups to influential multinationals, manage every element of their business's tax. You will study for a professional qualification with ICAS so you can progress towards becoming a tax advisor.

[FIND OUT MORE](#)

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## ASSURANCE BUSINESS APPRENTICESHIP PROGRAMME

**Contract:** Permanent  
**Salary:** Up to £22,000 per annum starting salary  
**Employer:** EY  
**Closing Date:** Rolling recruitment throughout the year



At EY, we help all sorts of organisations make better decisions about business, finance and technology. In a fast-changing world, it's an exciting place to be. You don't need a degree to start a successful career in business. If you've finished school and want to jump straight in, you can with our apprenticeship programmes. Earn a salary from your very first day. Learn from inspirational colleagues on client projects. Do what you're good at. Learn new skills. Get your professional qualifications before your uni-graduating peers – and go just as far.

Assurance is reassurance that a business is protected from risks that can affect its reputation or performance. As external auditors, we help companies and governments publish accurate financial accounts others can rely on – so we can build a better working world. You will study for a professional qualification and progress towards becoming a chartered accountant.

[FIND OUT MORE](#)

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# Programmes, Courses and Training

## CONFIDENT YOU - CANONGATE YOUTH



This is a 6-8 week groupwork programme for young people who are ready to work but lack confidence with the practical element of completing application forms and preparing for interview. One-to-one support will be offered alongside a weekly group session. Confidence building will be at the core of the programme.

<b>Qualifications gained:</b>	Option to complete Core Skills qualifications at Level 3 and Employability Award at Level 4 – SQA Accredited.
<b>Client group:</b>	16 – 24 year olds – ideally job seekers but can be tailored to all young people
<b>What is provided:</b>	One-to-one support online or in person – centered around the individual's needs
<b>Start date:</b>	22 <sup>nd</sup> April
<b>Duration:</b>	6-8 weeks
<b>Times and days:</b>	Thursdays 10-12
<b>Location:</b>	Via Zoom (initially) In person location tbc

**For more information:** E-mail/telephone [Catherine@canongateyouth.org.uk](mailto:Catherine@canongateyouth.org.uk) 07776292632  
Web: [www.canongateyouth.org.uk](http://www.canongateyouth.org.uk)

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## CREATIVE PATHWAYS - IMPACT ARTS



Ideal for those looking to find a new route to employment/qualifications. We know that formal education is not for everyone, and that finding a route to employment can be tricky. For 16-26 year olds that are not at College or in Full-time employment.

<b>Qualifications gained:</b>	SQA accredited Employability Award
<b>Client group:</b>	Anyone aged 16-26 not in employment, education or training.
<b>What is provided:</b>	Over 12 weeks and using the arts as a focus, we will support young people to feel more confident, overcome some of the hurdles they might be facing and gain qualifications. All delivery will be online initially with a view to moving onto a blended model. Participants will be supported by an artist and opportunities co-ordinator who will provide 1:1 and group support. We will ensure that everyone who joins the programme has the materials they need in order to participate, including art packs, SQA paperwork and access to digital resources.
<b>Start date:</b>	Monday 19 April
<b>Duration:</b>	12 weeks
<b>Times and days:</b>	Tuesday - Friday
<b>Location:</b>	Online

**For more information:** Email/telephone: [hello@impactarts.co.uk](mailto:hello@impactarts.co.uk) or 0141 575 3001  
Web: [www.impactarts.co.uk](http://www.impactarts.co.uk)

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## BUILDING BRIGHTER FUTURES FUND EMPLOYABILITY PROGRAMME - MOVE ON

Move On are running an employability programme for young people aged 16-21 who are interested in gaining employability skills, qualifications and practical work experience in a wood workshop. The course is suitable for participants at stages 1 and 2 of the Strategic Skills Pipeline. As well as gaining qualifications, participants will receive ongoing employability support, one-to-one person-centred planning and practical learning and training in a wood workshop environment.



- Qualifications gained:**
- SQA Employability Award
  - SQA Level 3 Communication Core Skills
- Client group:** Stage 1/2 Employability Pipeline, 16 to 21 year olds (Edinburgh city, Lothians and Borders)
- What is provided:** Travel expenses
- Start date:** 3 May
- Duration:** 6 weeks
- Times and days:** 2 days a week
- Location:** Move On office (25 Greenside Place, Edinburgh, EH1 3AA)  
Move On Wood Recycling (New Broompark, Granton, EH5 1RS)
- For more information:** Email/telephone: [rebeccatennant@moveon.org.uk](mailto:rebeccatennant@moveon.org.uk) or 07395 788 691  
Web: [www.moveon.org.uk](http://www.moveon.org.uk)

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## THE JOURNEY PROGRAMME – VENTURE SCOTLAND

Venture Scotland offer young people aged 16-30, a long-term personal development programme based in the outdoors. It is completely free and is focused on helping to improve young people's physical, mental and emotional wellbeing.



The programmes are group-based and involve meeting twice a week to participate in fun and challenging sessions that use the outdoor environment to stimulate and sustain personal development and growth. Activities include everything from hill walking to canoeing to coasteering and loads more in between.

The programme is currently being delivered outdoors, with safety measure such as social distancing, hand sanitising, and mask wearing in place. Remote residentials and a few activities are not currently being delivered, but this is expected to change in the coming months.

- Qualifications gained:** Optional SQA qualifications up to level 6, John Muir Award, Scottish Canoe Association Awards
- Client group:** Anyone aged 16-30 who is struggling with their lives and wants to learn how to understand, maintain and improve their mental health.
- What is provided:** Joining us is absolutely free to young people. This means that during the programme we provide every young person with full outdoor gear, meals, and we can also cover transportation costs if needed.
- Start date:** We recruit on a rolling basis, so do not have set start dates. However, we start programmes regularly and will take referrals for our waiting list at any time.
- Duration:** Up to 12 months long
- Times and days:** Varied but mostly within Monday-Friday and usually 2 days each week. Residentials (when coronavirus restrictions allow) run over weekends.
- Location:** Venture Scotland, Offices 1&2, 4 Norton Park, Edinburgh EH7 5RS
- For more information:** Email/telephone no: [admin@venturescotland.org.uk](mailto:admin@venturescotland.org.uk) 07535 164285  
Web: <https://venturescotland.org.uk>
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## STRACHAN FOOTBALL PERSONAL DEVELOPMENT COURSE

The perfect course if you are age 16-19, enthusiastic about improving your skill and have a passion for football.



Through the Strachan Football Personal Development course you will:

- develop well-rounded footballing skills
- improve your personal fitness
- increase your qualifications and improve your employment prospects in areas such as coaching, youth work and sports facility management and maintenance.

This new course is delivered in partnership by the Spartans Community Football Academy and Edinburgh College. Football development based activities play a key part of the curriculum and will help your personal development and football skills.

<b>Qualifications gained:</b>	National Certificate in Sport and Fitness with 5 months study at SVQ level 4 and the opportunity to progress to SVQ level 5 at the end of the year.
<b>Client group:</b>	Age 16-19
<b>What is provided:</b>	
<b>Start date:</b>	30 August 2021
<b>Duration:</b>	One year
<b>Times and days:</b>	To be confirmed
<b>Location:</b>	Spartans Community Football Academy and Edinburgh College
<b>For more information:</b>	Email/telephone no: <a href="mailto:EddieMalone@spartanscfa.com">EddieMalone@spartanscfa.com</a> or 07930530131 Web: <a href="https://www.spartanscfa.com/what-we-do/education">https://www.spartanscfa.com/what-we-do/education</a>

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## RURAL & URBAN TRAINING SCHEME (RUTS) – VOCATIONAL TRAINING OFFER

RUTS are a provider of vocational and employability support designed to equip young people with the confidence and skills required to achieve their highest potential and reach a positive destination.



RUTS are committed to providing a service to young people aged 16-25 despite the challenges presented by COVID-19. To achieve this, amendments to programme delivery have been made to our current service offer.

<b>Qualifications gained:</b>	Work towards a range of SQA/SCQF accredited qualifications at Level 4 or 5 centred on <ul style="list-style-type: none"><li>- Motorbike &amp; Bicycle mechanics and riding</li><li>- Boxing / Health and Wellbeing through physical activity</li></ul>
<b>Client group:</b>	Provision is suitable for a wide range of young people primarily aged between 16-25, although some provisions are suitable for young people from the age of 14.
<b>What is provided:</b>	RUTS will provide all the resources required to complete each programme which includes use of motorbikes, bicycles or boxing equipment. Each participant will be allocated a youth worker to support you through the programme.
<b>Start date:</b>	Ongoing/flexible
<b>Duration:</b>	Flexible – Typically a programme is 6-8 sessions, delivered one session per week for the duration of the programme but alternate arrangements can be discussed.
<b>Times and days:</b>	Ongoing/flexible
<b>Location:</b>	Amendments have been made to allow programmes to be delivered: <ul style="list-style-type: none"><li>- From our workshop in Newtongrange (opposite the Mining Museum)</li><li>- From accessible community spaces using our mobile equipment</li><li>- Online, using digital platforms such as Zoom and MS Teams.</li></ul>
<b>For more information:</b>	Email/telephone: <a href="mailto:ashert@ruts.org.uk">ashert@ruts.org.uk</a> / 0131 663 5736 Web: <a href="http://www.ruts.org.uk">www.ruts.org.uk</a>

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## MAKE IT YOUR OWN – IMPACT ARTS

We will work with you on a 1:2:1 basis to explore how we can help participants turn their space into a home. Young people will be supported to explore their style and how this can be incorporated across their interiors. Young People will learn new skills, and turn their pad into somewhere they can call their own.



<b>Qualifications gained:</b>	Support will be provided to create/update CV's, apply for college/job opportunities as well as interview advice.
<b>Client group:</b>	Care leaver preparing to enter into their own tenancy or have done so within the past year
<b>What is provided:</b>	When participants join MIYO CEYP they will receive a welcome pack that is tailored to them and will contain creative materials or practical materials. Each week there will be virtual one-one sessions with the tutor, where they will set out tasks for the week ahead. Including; virtual tours of the participants home and discussions to establish what they would like to improve while creating mood boards.  Each participant is provided with a home improvement budget, based on their requirements and wishes. The tutor will work with you to establish how best it can be utilised.  They will gain creative, practical and life skills to help sustain the participants tenancy.  Alongside this, participants are invited to a weekly private Facebook live session to allow them to join in a creative activity, ask questions and have the opportunity to show their creative creations with other people on the project.
<b>Start date:</b>	Ongoing
<b>Duration:</b>	Ongoing
<b>Times and days:</b>	
<b>Location:</b>	Online
<b>For more information:</b>	Email/telephone: <a href="mailto:hello@impactarts.co.uk">hello@impactarts.co.uk</a> or 0141 575 3001 Web: <a href="http://www.impactarts.co.uk">www.impactarts.co.uk</a>

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## LINKNET MENTORING LTD



LINKnet is offering its services remotely during the Covid-19 lockdown. We use WhatsApp, Email, Skype/ Zoom. All of the following aspects of the service are provided online at present until further notice

LINKnet provide one-to-one mentoring for education, employment and personal development. There is also an online drop-in service every day from 10 am - 4 pm that provides short-term support on employability, education and information on issues including housing, benefits, domestic abuse or mental health. Support is also offered on the importance of oral health.

Job seekers who do not have UK work experience will be invited to volunteer with LINKnet or with partner organisations to get work experience. They will be requested to work online.

Group English classes are offered at beginner-to-intermediate and intermediate-to-advanced levels. Classes focus on improving practical language skills for employability, further education, and life in the UK. From June there will be online teaching.

<b>Qualifications gained:</b>	Certificates will be provided for some of the courses.
<b>Client group:</b>	Ethnic Minorities
<b>What is provided:</b>	All LINKnet services are free of charge and offered to minority ethnic people
<b>Start date:</b>	Ongoing
<b>Duration:</b>	3 - 6 months
<b>Times and days:</b>	Flexible
<b>Location:</b>	31 Guthrie Street, Edinburgh, EH1 1JG
<b>For more information:</b>	Email/telephone: <a href="mailto:volunteers@linknetmentoring.com">volunteers@linknetmentoring.com</a> or <a href="mailto:linknet2@linknetmentoring.com">linknet2@linknetmentoring.com</a> / 07447228686 or 07957989804 Web: <a href="http://www.linknetmentoring.com">www.linknetmentoring.com</a>

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## ACTIVE LIVING, WELLBEING, EMPLOYABILITY - VENTURE TRUST

We are a registered charity supporting those with chaotic lifestyles and experiencing difficulties in their lives. We are passionate about enabling people who want to make changes in their lives for a better future. For our participants, our programmes represent an opportunity - a chance to boost confidence, motivation and aspirations, and to develop the skills to make their ambitions reality.



Our new support service is online, with all Venture Trust outreach and development staff providing tailored support by phone or digital platforms: <http://www.venturetrust.org.uk/be-well-be-connected-be-ready/>

- **ACTIVE LIVING HUB** - fitness/nutrition and other online classes and support
- **WELLBEING HUB** - designated outreach worker to provide wellbeing support and guidance
- **EMPLOYABILITY HUB** - offering virtual employability support 1-1

**Client group:** Open to everyone facing barriers to employment or progression  
**What is provided:** Personal worker for 1-1 sessions and group video classes  
**Start date:** Present and ongoing  
**Duration:** As long as required by each participant  
**Times and days:** Available Monday to Friday 9 am - 5 pm  
**Location:** Based in Edinburgh and the Lothians

**For more information:** Email/telephone: [zoeg@venturetrust.org.uk](mailto:zoeg@venturetrust.org.uk) / 07772 484041  
Web: [www.venturetrust.org.uk](http://www.venturetrust.org.uk)

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## PERSONAL DEVELOPMENT AWARD - RURAL & URBAN TRAINING SCHEME (RUTS)

RUTS are a provider of vocational and employability support designed to equip young people with the confidence and skills required to achieve their highest potential and reach a positive destination.



RUTS are committed to providing a service to young people aged 16-25 despite the challenges presented by COVID-19. To achieve this, we have explored different ways we can provide support whilst working remotely.

During this time there is great opportunity for personal development. Completing the SQA qualification, Personal Development Award (PDA), will help you develop your skills and also boost your future employment chances.

**Qualifications gained:** Work towards the SQA accredited qualification, Personal Development Award.  
**Client group:** Provision is suitable for a wide range of young people primarily aged between 16-25, although some provisions are suitable for young people from the age of 14.  
**What is provided:** RUTS can allocate you a youth worker to support you through a project of personal development via phone, online chat and video calling. On successful completion of the award and after lockdown, you will be invited to RUTS to take part on an off-road motorbike session or an outdoor mountain bike ride - if you want.  
**Start date:** Ongoing/flexible  
**Duration:** Flexible – Typically a programme is 6-8 sessions, delivered one session per week for the duration of the programme but you are free to work through this at your own pace.  
**Times and days:** Flexible start times – Start whenever you like. A youth worker will talk you through this.  
**Location:** This programme will be delivered online, using digital platforms and phone calls.

**For more information:** Email/telephone: [jainb@ruts.org.uk](mailto:jainb@ruts.org.uk) / 07577 293853  
Web: [www.ruts.org.uk](http://www.ruts.org.uk)

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## Useful Links

- ✓ **Community Jobs Scotland vacancies**  
<https://scvo.org.uk/jobs/community-jobs-scotland/vacancies>
  
- ✓ **Edinburgh Fuse**  
[www.edinburghfuse.com/jobs](http://www.edinburghfuse.com/jobs)
  
- ✓ **Edinburgh Guarantee – Information for Young People**  
[www.edinburghguarantee.org/young-people.html](http://www.edinburghguarantee.org/young-people.html)
  
- ✓ **Employability Fund Providers**  
[www.skillsdevelopmentscotland.co.uk/media/45668/employability-fund-contracts-2019-20.pdf](http://www.skillsdevelopmentscotland.co.uk/media/45668/employability-fund-contracts-2019-20.pdf)
  
- ✓ **Fort Kinnaird Recruitment and Skills Centre**  
<http://rscfortkinnaird.co.uk>
  
- ✓ **Joined Up for Jobs Directory**  
[www.joinedupforjobs.org/directory](http://www.joinedupforjobs.org/directory)
  
- ✓ **Joined Up for Jobs Noticeboard**  
[www.joinedupforjobs.org.uk/noticeboard](http://www.joinedupforjobs.org.uk/noticeboard)
  
- ✓ **My World of Work**  
[www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
  
- ✓ **Prince's Trust**  
[www.princes-trust.org.uk/help-for-young-people/programmes](http://www.princes-trust.org.uk/help-for-young-people/programmes)
  
- ✓ **The City of Edinburgh Council – Opportunities for Young People**  
[www.edinburgh.gov.uk/opportunities-young-people](http://www.edinburgh.gov.uk/opportunities-young-people)