

Edinburgh Guarantee Opportunities Bulletin

Wednesday 25 March 2026



The Edinburgh Guarantee helps people of all ages and backgrounds to easily access and progress in fair work, training or further education. Each week we will be highlighting the vacancies currently available on our Opportunities and Jobs Boards:

- Visit the [Opportunities Board](#) to see the latest vacancies for young people.
- Visit the [Jobs Board for all ages](#) to see the latest vacancies for all job seekers.
- The bulletin also includes information on programmes, courses and training available to people who are not in education, employment or training. If you are interested in any of these, please use the contact details provided for each opportunity.

You can also visit the [Edinburgh Guarantee website](#) to see a range of support available to people of all ages who need assistance around employment.

The bulletin is separated into the following categories:

- ✓ List of Current Vacancies (**new opportunities shown in bold**)
- ✓ Jobs for All Ages
- ✓ Jobs/Training for Young People
- ✓ Modern Apprenticeships
- ✓ Graduate Apprenticeships
- ✓ Professional Qualifications
- ✓ Programmes, Courses and Training
- ✓ Useful Links

Contact the Edinburgh Guarantee team:



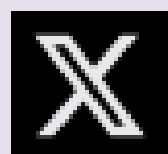
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www.edinburghguarantee.org



List of Current Vacancies

Jobs for All Ages:

- ✓ **Hospitality Assistant – Social Bite/BaxterStorey**
- ✓ **Accommodation, Catering and Events – various roles – The University of Edinburgh**
- ✓ **Parking Attendant – Social Bite/NSL**
- ✓ Summer Domestic Assistant/Cleaner - The University of Edinburgh
- ✓ Senior Summer Domestic Assistant/Cleaner - The University of Edinburgh
- ✓ Various Roles – Capability Scotland
- ✓ Digital Operations Specialist – Royal Mile Silver
- ✓ Trainee Bus Driver – Lothian Buses
- ✓ Early Years Practitioner – 2 posts – Work+Play Hub
- ✓ Personal Assistant - Enable

Jobs/Training for Young People:

- ✓ Summer Internship Programme – Edinburgh Airport
- ✓ Apprenticeship Programme 2026 – Aberdeen plc
- ✓ Edinburgh Project SEARCH – Employability Programme
- ✓ Retail, Hospitality and Facilities - Various employers in the St James Quarter and City Centre - FUSE
- ✓ Retail, Hospitality, Beauty, Care and more - Various employers and locations - Fort Kinnaird Recruitment and Skills Centre

Modern Apprenticeships:

- ✓ Bus and Coach Engineer – Modern Apprenticeship – 5 posts – GTG Training/Lothian Buses
- ✓ Childcare - Modern Apprenticeship - PA Training
- ✓ Administration and Service Co-ordinator Assistant – Modern Apprenticeship – Microcom Training/An energy service company
- ✓ Primary Care Administration Assistant – Modern Apprenticeship – Microcom Training/Medical Practice in north east Edinburgh
- ✓ Early Learning and Childcare - Modern Apprenticeships - Carousel Training Centre

Professional Qualifications:

- ✓ Tax Apprenticeship Programme - KPMG
- ✓ Audit Apprenticeship Programme - KPMG

Programmes, Courses and Training:

- ✓ Football Works – Street Soccer Scotland
- ✓ FareShare Employability Project - Cyrenians
- ✓ Independent Living Skills Workshops - LinkLiving
- ✓ Advance – Enable, Forth Sector and the Action Group
- ✓ Ruby Boots Project – Forces Children Scotland
- ✓ Foundations for Change – Apex Scotland
- ✓ Strides – Apex Scotland
- ✓ PHEW (People's Health & Emotional Wellbeing – Space@Broomhouse Hub
- ✓ CashBack Hubs – Impact Arts
- ✓ Vocational & Employability Training Offer - Rural & Urban Training Scheme (RUTS)
- ✓ All Services for Ethnic Minorities - LINKnet Mentoring Ltd
- ✓ See Potential – Venture Trust
- ✓ The Journey Programme – Venture Scotland

Jobs for All Ages

HOSPITALITY ASSISTANT

Contract: Permanent / part time
Salary: £12.71 per hour
Employer: Social Bite/BaxterStorey
Closing Date: 5 pm on Wednesday 1 April



BaxterStorey is one of the UK's leading independent food service providers for business and industry.

Based at Gogarburn Business School, you will provide a friendly, efficient service by preparing food/beverages, setting up dining or meeting areas, and maintaining high hygiene standards. This is a part time role working 20 hours per week on a shift basis Monday to Friday. As part of Social Bite's Jobs First programme, applicants should have a background of homelessness or at risk of homelessness.

[READ FULL JOB ADVERT](#)

ACCOMMODATION, CATERING AND EVENTS – VARIOUS ROLES

Contract: Permanent, Temporary, Full time, Part time
Salary: See individual job adverts
Employer: The University of Edinburgh
Closing Date: Friday 27 March to Wednesday 1 April



Accommodation, Catering and Events (ACE) provides catered and self-catered residential accommodation for over 10,000 students, including community and welfare support through its Residence Life service. We also operate 17 cafes and a range of other catering products to students and staff across the University estate. Under our commercial brand, the University of Edinburgh Hospitality and Events Collection, we deliver hotel accommodation options to around 200,000 guests each year plus an extensive selection of conference, catering and event services to over 2,000 events.

We are recruiting to various full time and part time roles across Accommodation, Catering and Events (ACE). Roles available include Chef, Housekeeper, Administrator, Receptionist and Food and Beverage Assistant. We are looking for friendly, charismatic and professional individuals to join and strengthen our diverse team.

[READ FULL JOB ADVERT](#)

PARKING ATTENDANT

Contract: Permanent
Salary: £13.33 per hour
Employer: Social Bite/NSL
Closing Date: 12 noon on Friday 3 April



Here at NSL, part of Marston Holdings Ltd., we are not just the "parking people"; we are so much more than that. Our team of highly trained frontline colleagues and back-office support team members provide outsourced business services to the public and private sectors. These include comprehensive parking and street management solutions that contribute to creating a great place to work and live. You will probably know us best as the friendly faces you see around your local neighbourhoods and high streets keeping your streets safe and accessible.

Working individually and as part of a small team, you will be dealing with members of the public face to face, so customer service must be something you enjoy. Full time and part time hours are available, and you will receive industry related training. As part of Social Bite's Jobs First programme, applicants should have a background of homelessness or at risk of homelessness.

[READ FULL JOB ADVERT](#)

SUMMER DOMESTIC ASSISTANT/CLEANER

Contract: Fixed Term 25 May to 13 September 2026
Salary: £24,547 per annum + 5% premium band for flexible working
Employer: The University of Edinburgh
Closing Date: Thursday 30 April



Accommodation, Catering and Events (ACE) provides catered and self-catered residential accommodation for over 10,000 students, including community and welfare support through its Residence Life service. We also operate 17 cafes and a range of other catering products to students and staff across the University estate. Under our commercial brand, the University of Edinburgh Hospitality and Events Collection, we deliver hotel accommodation options to around 200,000 guests each year plus an extensive selection of conference, catering and event services to over 2,000 events.

This is a fantastic opportunity to join our busy Housekeeping Team. We are looking for positive, enthusiastic, and dedicated people with a strong customer focus to help maintain high cleaning and housekeeping standards across our accommodation. Full time and part time positions available

[READ FULL JOB ADVERT](#)

SENIOR SUMMER DOMESTIC ASSISTANT/CLEANER

Contract: Fixed Term 18 May to 13 September 2026
Salary: £24,547 per annum + 5% premium band for flexible working
Employer: The University of Edinburgh
Closing Date: Thursday 30 April



Accommodation, Catering and Events (ACE) provides catered and self-catered residential accommodation for over 10,000 students, including community and welfare support through its Residence Life service. We also operate 17 cafes and a range of other catering products to students and staff across the University estate. Under our commercial brand, the University of Edinburgh Hospitality and Events Collection, we deliver hotel accommodation options to around 200,000 guests each year plus an extensive selection of conference, catering and event services to over 2,000 events.

This is a fantastic opportunity to join our busy Housekeeping Team. We are looking for positive, enthusiastic, and dedicated people with a strong customer focus to help maintain high cleaning and housekeeping standards across our accommodation. Working hours are 35 hours per week, on a 5 over 7 basis.

[READ FULL JOB ADVERT](#)

VARIOUS ROLES

Contract: Permanent/Relief
Salary: £12.60 per hour
Employer: Capability Scotland
Closing Date: Please see full job advert for closing dates



Capability Scotland delivers exemplary care, support, and education for disabled children and adults across Scotland. We were founded in 1946 and have always strived to be a major ally in supporting disabled people to have full equality of opportunity and participation as citizens of Scotland. We believe every person deserves the opportunity to live life to the fullest, to experience independence, connection, and joy.

There are various roles available across the city, and you will play a vital role in supporting disabled children and adults with complex physical and learning disabilities to achieve their goals and thrive in a nurturing, inclusive environment. If you're compassionate, creative, and ready to make every day meaningful, we'd love to welcome you to our team.

[READ FULL JOB ADVERT](#)

DIGITAL OPERATIONS SPECIALIST

Contract: Permanent
Salary: £13.45 per hour or above (negotiable DOE)
Employer: Royal Mile Silver
Closing Date: This position will close when a suitable candidate is found



Royal Mile Silver is an independent jewellery business based in the heart of Edinburgh's Old Town. We design and sell silver, gold vermeil and tungsten carbide jewellery through our physical store on Jeffrey Street, pop ups during peak retail seasons and our growing e-commerce platform.

We're looking for a motivated and inspiring Digital Operations Specialist to join our close-knit team based in our store on Jeffrey Street. You will manage and optimise the systems that support our retail and online operations. Proven experience in a digital operations or systems role is essential.

[READ FULL JOB ADVERT](#)

TRAINEE BUS DRIVER

Contract: Permanent
Salary: £32,792 per annum (after training)
Employer: Lothian Buses
Closing Date: Ongoing recruitment



Lothian is the UK's largest municipal bus company and proudly owned by the City of Edinburgh, East Lothian, Midlothian and West Lothian Councils. Lothian connects the region with over 70 services and more than 700 buses which run day and night throughout the year. Our easy-access fleet is among the most modern and environmentally friendly in the UK and now includes the city's first zero-emission electric buses.

As a Trainee Bus Driver, you'll ensure our passengers enjoy safe, reliable, and friendly journeys every day. Whether you're helping commuters get to work, or families explore the city, you'll play a vital role in keeping Edinburgh moving. Annual paid training to help maintain your driver qualification.

[READ FULL JOB ADVERT](#)

EARLY YEARS PRACTITIONER – 2 POSTS

Contract: Permanent
Salary: £13 per hour / £18,928 per year (£27,040 FTE) + pension contribution + benefits
Employer: Work+Play Hub
Closing Date: Ongoing recruitment



Work+Play is a charity dedicated to removing barriers to employment for parents, especially mothers, by integrating flexible coworking space, supervised childcare, and mental health support - all under one roof. Rooted in equality of opportunity, our mission is to create an inclusive, family-friendly work environment that supports career progression, financial stability, and child development.

Based in our Hub at Gilmerton Road, you will play a critical part in ensuring that children thrive in a nurturing, play-rich environment, while supporting parents in balancing work and family life. You will work in our supervised play area, ensuring that children receive high-quality, developmentally appropriate care. Working hours are 28 hours per week.

[READ FULL JOB ADVERT](#)

PERSONAL ASSISTANT

Contract: Permanent/Sessional
Salary: £12.82 per hour
Employer: Enable
Closing Date: Ongoing recruitment



Enable is a modern, vibrant charity which strives to deliver an equal society for every citizen. We believe in equal rights for everyone through self-directed social care, employment, training, and empowering communities.

We have various full time and part time opportunities in Edinburgh and the Lothians to support people with additional support needs to live independently in their own homes and to achieve their goals and outcomes. We provide an extensive learning programme together with in-house career development opportunities.

[READ FULL JOB ADVERT](#)

Jobs/Training for Young People

SUMMER INTERNSHIP PROGRAMME

Contract: Fixed Term – 12 weeks
Salary: £13.45 per hour
Employer: Edinburgh Airport
Closing Date: Monday 30 March



Edinburgh Airport is Scotland's busiest airport, welcoming more than 15.7 million people through our doors in 2024. We're also the 6th busiest airport in the UK. As the place Where Scotland Meets the World, we fly to more than 150 destinations and work with 40 airlines to welcome people to Scotland and take Scotland to the world.

Starting in June, we are offering 9 internship opportunities across a range of departments which are open to students aged 18 or over currently enrolled in college or university. This is a fantastic opportunity to gain hands-on experience in a dynamic environment and make a real impact through meaningful work.

[FIND OUT MORE](#)

APPRENTICESHIP PROGRAMME 2026

Contract: Fixed Term – 12 months
Salary: Real Living Wage or above
Employer: Aberdeen plc
Closing Date: Sunday 5 April



Aberdeen plc is one of Europe's largest investment companies, and we are built on a long-standing culture of caring about the future and making a positive impact. Together we invest for a better future. We do it to make a difference to the lives of our clients and customers, our employees, society, and our shareholders.

Starting in August, this programme is for Scottish school students who have recently left school, or are about to leave, and are ready to take their first step into the world of work and learn how the financial services industry works. You'll follow a structured development programme, building skills and working towards a professional qualification.

[READ FULL JOB ADVERT](#)

EDINBURGH PROJECT SEARCH - EMPLOYABILITY PROGRAMME

Contract: Fixed Term - 9 months
Salary: Unpaid. (If eligible, interns can remain on benefit or access a college bursary)
Employer: Edinburgh Project SEARCH
Closing Date: 12 noon on Monday 28 April



Edinburgh Project SEARCH is part of an international employability programme. It aims to prepare young people with disabilities, aged between 16 and 29 years old, for full-time, competitive employment. Edinburgh Project SEARCH is delivered in partnership with the City of Edinburgh Council, Virgin Hotels Edinburgh, Edinburgh College, and NHS Lothian.

This programme aims to prepare young people with disabilities aged between 16 and 29 years for full-time, competitive employment. You will take part in 3 x 10-week internships with the host employer (Edinburgh Council and Virgin Hotels Edinburgh or NHS Lothian) over 38 weeks, gaining 600+ hours of work practice. You will acquire competitive, marketable and transferable skills, and build communication, teamwork and problem-solving skills. The programme starts in August 2026 and lasts for one academic year.

[FIND OUT MORE](#)

RETAIL, HOSPITALITY AND FACILITIES

Contract: All types of contracts available
Salary: Dependent on employer
Employer: Various employers within the St James Quarter and City Centre
Closing Date: We recruit all year round



FUSE is the recruitment hub for vacancies within the St James Quarter and the city centre. We also provide training and qualifications for those seeking work and progression in their careers within the Retail and Hospitality sectors.

We have a wide variety of vacancies in many sectors including Retail, Hospitality, Tourism, Operations, Facilities etc. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

[READ FULL JOB ADVERT](#)

RETAIL, HOSPITALITY, BEAUTY, CARE AND MORE

Contract: Various
Salary: National Minimum Wage or above
Employer: Various employers and locations
Closing Date: We recruit all year round



The Recruitment and Skills Centre (RSC) at Fort Kinnaird supports employers' current recruitment and staff development needs and also supports job seekers to gain and retain employment in the area.

We have vacancies in many sectors throughout the city. Your day will be varied and fast paced with opportunities for personal and career development. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

[READ FULL JOB ADVERT](#)

Modern Apprenticeships

BUS AND COACH ENGINEER - MODERN APPRENTICESHIP - 5 POSTS

Contract: Permanent
Salary: £16,640 per annum
Employer: GTG Training/Lothian Buses
Closing Date: Friday 27 March



As the main bus operator across Edinburgh and the Lothians, Lothian is dedicated to delivering an outstanding customer experience offering a city-wide network 24 hours a day, 7 days a week. Operating for over 100 years, Lothian is now one of the region's largest employers with over 2,600 colleagues.

Lothian Buses, the largest municipal bus company in the UK, is looking for apprentices to join its award-winning engineering team. The apprenticeship programme is open to anyone with an interest in starting a career and gaining a recognised qualification in the motor industry.

[READ FULL JOB ADVERT](#)

CHILDCARE - MODERN APPRENTICESHIP

Contract: Full time
Salary: National Apprenticeship Wage or above
Employer: PA Training
Closing Date: We have ongoing recruitment throughout the year



PA Training is an SQA approved centre specialising in SVQs in the care sector. We recruit on behalf of various private nurseries in Edinburgh, Midlothian and East Lothian.

You will work full time work in a private nursery looking after children aged 0 - 5 years. The role will involve planning stimulating activities suitable for children's development and meeting the physical, emotional and developmental needs of individual children. You will work towards SVQ Level 3/SCQF Level 7 Social Services (Children and Young People).

[READ FULL JOB ADVERT](#)

ADMINISTRATION AND SERVICE CO-ORDINATOR ASSISTANT - MODERN APPRENTICESHIP

Contract: Fixed Term – 12 months
Salary: £14,723 per annum
Employer: An energy service company
Closing Date: This position will close when a suitable candidate is found



An energy service company which focuses on local renewables based in west Edinburgh.

You will undertake a variety of tasks to support the allocation and coordination of reactive, planned, and service installation works between clients and engineering staff. Full training on systems, processes, and service coordination will be provided, and you will work towards SCQF Level 6 in Business and Administration.

[READ FULL JOB ADVERT](#)

PRIMARY CARE ADMINISTRATION ASSISTANT - MODERN APPRENTICESHIP

Contract: Fixed Term – 12 months
Salary: £21,164 per annum
Employer: Medical Practice in north east Edinburgh
Closing Date: This position will close when a suitable candidate is found



Medical Practice in the north east of Edinburgh.

You will be the first point of contact for our patients and other visitors and will provide a range of patient care activities, including receiving, assisting and directing patients in accessing the most appropriate service or healthcare professional in a courteous, efficient and effective way. You will work towards SCQF Level 6 in Business and Administration.

[READ FULL JOB ADVERT](#)

EARLY LEARNING AND CHILDCARE - MODERN APPRENTICESHIPS

Contract: Permanent
Salary: National Apprenticeship Wage
Employer: Carousel Training Centre
Closing Date: We recruit all year round



Carousel Training Centre is a Scottish Qualifications Authority approved centre which provides quality training to the Early Years sector. We do this by providing nurseries with Modern Apprentices who we then train to a standard of excellence in this very specialised area. We are an equal opportunities employer and training provider.

You will be employed full-time in a private nursery and we have a number of vacancies available across Edinburgh, Midlothian and East Lothian. You will be involved in helping children with their learning, development and growth in a stimulating environment. You will undertake SVQ Social Services (Children & Young People) at SCQF Level 7.

[READ FULL JOB ADVERT](#)

Professional Qualifications

TAX APPRENTICESHIP PROGRAMME

Contract: 5 years
Salary: £25,500 - £28,000 per annum dependent on programme and location
Employer: KPMG
Closing Date: We recruit on a rolling basis



KPMG in the UK is part of a global network of member firms. Through the talent of our c.16,000 people in the UK we make a meaningful and positive difference for clients, people and the communities we serve. We've been doing this for more than 150 years.

Throughout the programme, you'll have the opportunity to be involved in a wide variety of high-profile projects. As part of our team of tax specialists you'll work alongside clients to help them understand the details of tax across the globe - from energy sector companies to online food businesses, banks, and high-net worth individuals.

[READ FULL JOB ADVERT](#)

AUDIT APPRENTICESHIP PROGRAMME

Contract: 5 years
Salary: £25,500 - £28,000 per annum dependent on programme and location
Employer: KPMG
Closing Date: We recruit on a rolling basis



KPMG in the UK is part of a global network of member firms. Through the talent of our c.16,000 people in the UK we make a meaningful and positive difference for clients, people and the communities we serve. We've been doing this for more than 150 years.

Throughout the programme, you'll learn how to audit businesses in one or more sectors, which could include big retailers, UK banks and multinational organisations - putting you at the heart of the world of business. You'll also play a key part in our continuous improvement of audit quality. We strive to deliver robust outcomes by working to the highest standards.

[READ FULL JOB ADVERT](#)

Programmes, Courses and Training

FOOTBALL WORKS - STREET SOCCER SCOTLAND

Street Soccer provide free and inclusive adult football drop-in sessions that are mixed and open to all abilities with many players having experience of poor mental health, isolation, trauma, homelessness, refugees and asylum seekers. Players can also access regular events and other activities and access to volunteering, employability support, qualifications and other opportunities.



Qualifications gained:	SCQF and other qualifications
Client group:	Open to adults over 16
What is provided:	Free football sessions, mental health support, group work, one to one support, work placements, SCQF and other qualifications
Start date:	Ongoing
Duration:	Ongoing
Times and days:	Monday & Wednesday: 12:30 - 3pm, Portobello Powerleague, EH15 1DR Thursday: 11:30am - 2pm, Sighthill Powerleague, EH11 4EQ Thursday: 12:00 - 2pm, Leith Community Centre, EH6 6AD Thursday: Street45 (Women's Only) 10:45am – 12:00, Leith Community Centre, EH6 6AD Friday: Various sessions, contact Robbie for details ASN sessions: contact Robbie for details
Location:	Portobello, Sighthill, Leith
For more information:	Email/telephone no: robbie@streetsoccerscotland.org / 07480 979919 Web: www.streetsoccerscotland.org

FARESHARE EMPLOYABILITY PROJECT - CYRENIANS

Build skills, gain experience and find work in the warehousing and logistics sector.



Our Employability Project offers people with little or no previous warehousing experience the chance to build the skills, qualifications and confidence needed to move into work in this growing sector. Through a mix of hands-on work experience, accredited training and personalised mentoring, we'll support you to take the next step toward meaningful, sustained employment.

Qualifications gained:	Manual Handling (accredited) Food Safety (accredited) Customer Service
Client group:	This course is for anyone who is unemployed, under-employed or looking for a new start in warehousing and logistics. You don't need any previous experience. If you're ready to learn, we'll support you every step of the way.
What is provided:	Following a full induction, you will join the team of staff and volunteers at FareShare, be involved with the daily operation of the warehouse and food delivery runs to partner charities. This will involve sorting deliveries, picking and packing orders, cleaning of the depot, loading vans and completing paperwork. The project takes place 2 days per week for 6 weeks. If, following this you have not secured work, you will be able to stay on at FareShare CSES as a volunteer and continue to receive employment support. Transport to and from the FareShare Depot will be reimbursed.
Start date:	Accepting people on a rolling basis
Duration:	2 days per week over 6 weeks
Times and days:	Tuesdays and one day of your choosing
Location:	5A Seafeld Way, Edinburgh EH15 1TB
For more information:	Email/telephone no: elliehiggins@cyrenians.scot Web: https://cyrenians.scot/how-we-help/1134-fareshare-employability

INDEPENDENT LIVING SKILLS WORKSHOPS - LINKLIVING

Interactive workshops which give young people the opportunity to learn practical tips and techniques to enable them to feel better prepared to move into their own home and live more independently. The workshops cover the following: budgeting and finance, cleaning and paying your bills, understanding rights and responsibilities within a tenancy, home safety and security, cooking, planning for the future (employability), community and being a good neighbour. We are also working on a mental health session.



We aim to make these workshops as accessible as possible, offering various engagement options:

1. Join an in-person Group:

Location: St Margaret's House office near Meadowbank, Edinburgh.

Schedule: The group begins on Tuesday 31 March, running weekly from 1 - 3 pm.

2. 1-1 Workshops:

For those unable to attend a group setting.

Note: There may be a longer waitlist for this service.

3. Community Outreach:

Tailored workshops for pre-existing groups of 16–25-year-olds.

Options: We can come to your location or host a bespoke group at our offices.

To make a referral, kindly complete the online form below. Please specify how the young person wishes to engage and any support needs they have.

<https://forms.office.com/Pages/ResponsePage.aspx?id=d-71QQ-NDkKy-8ZENIxaSDamrTLevCBPrCAJCD3bUb5UM0o3MEEyMTk5RzQzOFc0TkIwMINTVERZSiQIQCN0PWcu>

Qualifications gained:	Gain skills that you need to feel confident living independently. Workshops are not accredited
Client group:	16 - 25 years
What is provided:	Group workshops / one-to-one course
Start date:	Tuesday 31 March
Duration:	7 weeks
Times and days:	1pm - 3 pm weekly on a Tuesday
Location:	St Margaret's House, 151 London Road, EH7 6AE

For more information: Email/telephone no: agnes.wall@linkliving.org.uk / 07354 164453
Web: <https://www.linkliving.org.uk/>

ADVANCE – ENABLE, FORTH SECTOR AND THE ACTION GROUP

Advance is a partnership between Enable, Forth Sector, and The Action Group, focusing on supporting people who are already in employment.



We work with individuals who are:

- looking to progress in their current role or move to a new one
- hoping to make changes at work, such as adjusting hours or requesting reasonable adjustments
- experiencing challenges at work that are affecting their wellbeing.

We help people explore what they really want and need from a role, prepare their CV and interviews, and, where appropriate, engage with their employer to find the right solutions.

The only eligibility criteria are that they live in Edinburgh and are currently employed.

We're open to referrals and happy to discuss any individual cases if you're unsure whether someone would be eligible.

Qualifications gained:	N/A
Client group:	Employed
What is provided:	Tailored training (including LinkedIn training, resilience, customer service and introduction to leadership). Other training courses are available if a need is identified.
Start date:	Ongoing
Duration:	No time limit
Times and days:	As required
Location:	Engagement is within the community, at local libraries, coffee shops and community hubs. Private meeting spaces are available at our office on Rose Street.
For more information:	Email/telephone no: info@edin-advance.co.uk Web: www.enable.org.uk/enable-works

RUBY BOOTS PROJECT - FORCES CHILDREN SCOTLAND

When a serviceperson leaves the Armed Forces, it is a big change, affecting the whole family. This is where Ruby Boots comes in. The project is co-produced by young people themselves, aiming to deliver peer support to children and young people whose parent/carer is leaving the Armed Forces. We run peer support groups across Edinburgh and Fife, encouraging a sense of community, positive wellbeing, as well as having fun activities and maybe even some Capri-suns! We train up Buddies as volunteers (Veterans' children) to use their first-hand experience to help their peers (children whose parent is soon leaving/just left). The groups run for 6 sessions, with opportunity to extend and/or participate in other events and projects with Forces Children Scotland.



Qualifications gained:	Opportunity to gain the Saltire Award
Client group:	5-18 year olds in Veteran/soon-to-be-leaving Armed Forces families
What is provided:	Socio-emotional learning on friendships and community building, psycho-education around wellbeing, interesting discussions, co-producing various resources such as infographics and storybooks, and more!
Start date:	This is a rolling programme, and you can refer to us at any time using the email address below.
Duration:	Flexible
Times and days:	Flexible
Location:	Various locations around Edinburgh and Fife – we will match locations with individuals.
For more information:	Email/telephone no: rubyboots@forceschildrenscotland.org.uk / 07587 024841 Web: https://forceschildrenscotland.org.uk

FOUNDATIONS FOR CHANGE – APEX SCOTLAND

Foundations for Change is a transformative new service from Apex Scotland, designed to empower individuals to move beyond their past towards a brighter future. Rooted in respect, belief, and strong support, the programme helps participants build autonomy, expand their window of tolerance, and develop the trust needed to thrive. Through a person-centred approach, we create opportunities for growth, resilience, and improved wellbeing, ensuring that everyone has the chance to redefine their future on their own terms.



Qualifications gained:	N/A
Client group:	Over 16s and involved in the Criminal Justice System
What is provided:	Time to chat, signposting for any kind of need (housing, drug & alcohol, access to GP, financial support etc), introducing structure and connecting to the community, action planning and advocacy.
Start date:	This is a rolling programme and you can refer into us at any time from 1 April 2025. Please refer using email/number below or the website form.
Duration:	Flexible
Times and days:	Flexible
Location:	Community outreach, we are open to meeting where the referral prefers
For more information:	Email/telephone no: hello@apexscotland.org.uk 0131 220 0130 Web: Urgent help Zero Judgement Apex Scotland

STRIDES - APEX SCOTLAND

Employability programme exclusively for over 16+'s with convictions. Can support referrals through any stage of pipeline including in-work support.



Qualifications gained:	CSCS Green Card, SIA Security In house: SQA Employability Award, First Aid, PAT Testing, Food Safety in Catering, Fire Warden, Health and Safety in the Workplace, COSHH, Safeguarding, Manual Handling principles All courses are at SQA level 4, 5 and 6.
Client group:	Over 16s Must have a conviction/s Any conviction eligible regardless of how long has passed/nature Can be unemployed or employed.
What is provided:	Trauma informed 1-1 meetings with allocated practitioner to support individual build on their employability skills. This may be CV building, interview practice and confidence building. We also offer bespoke disclosure advice/training based on the individual's own criminal record. Allocated budget to support individuals access training such as CSCS construction health and safety green cards, SIA Licences. May also be able to help individuals obtain an ID for training/employment purposes on case-by-case basis.
Start date:	This is a rolling programme.
Duration:	Not set, can offer in-work support once individual secures employment/ volunteering.
Times and days:	Flexible, usually once a week for however long individual needs. We are open Monday – Friday 9am - 5pm.
Location:	City of Edinburgh
For more information:	Email/telephone no: strides.edinburgh@apexscotland.org.uk / 0131 220 0130 Web: Get in Touch Here to Help Apex Scotland

PHEW (PEOPLE'S HEALTH & EMOTIONAL WELLBEING) – SPACE@BROOMHOUSE HUB

This is a mental health service that offers 16 – 26 year olds a safe and friendly space to make connections with others and develop a better understanding of mental health and wellbeing. Our group support gives you a chance to connect with people the same age doing the kind of activities you're looking for and enjoy.



Qualifications gained:	N/A
Client group:	Young people 16 – 26 years old
What is provided:	We offer two forms of support: • A group session on a Thursday evening (the length of session can vary depending on activity). We offer a wide variety of indoor and outdoor activities with regular input from the group. • Individual 1-1 support sessions are also available.
Start date:	On all year round
Duration:	Ongoing
Times and days:	6pm – 8pm Thursday
Location:	Space at the Broomhouse Hub, 79-89 Broomhouse Crescent, EH11 3RH
For more information:	Email/telephone no: barry.craig@spacescot.org / 0131 455 7731 or 07566 796270 Web: https://www.spacescot.org/

CASHBACK HUBS – IMPACT ARTS

Our Cashback Hubs programme is a fun way for young people to grow their skills and confidence in a non-traditional environment, beyond the classroom or the local Youth Club. Over 12 weeks, using the arts as a tool, we will support young people to feel more confident, overcome some of the hurdles they might be facing and gain qualifications.



Participants will be supported by an artist, a youth worker and an opportunities coordinator. We will provide participants with everything they need to get involved.

Qualifications gained:	Where it suits the young person's needs, we will support them to gain qualifications or a dynamic youth award.
Client group:	Young people aged 16-24 not in work, education or training
What is provided:	We will provide participants with everything they need to get involved.
Start date:	Rolling
Duration:	12 weeks
Times and days:	2pm - 6pm Thursday, 2.30pm - 4.30pm Friday
Location:	5-7 Montgomery Street Lane, Edinburgh, EH7 5JT
For more information:	Email/telephone no: hello@impactarts.co.uk / 0141 575 3001 Web: www.impactarts.co.uk

VOCATIONAL & EMPLOYABILITY TRAINING OFFER - RURAL & URBAN TRAINING SCHEME (RUTS)

RUTS are a provider of vocational and employability support designed to equip young people with the confidence and skills required to achieve their highest potential and reach a positive destination.



- Qualifications gained:** Through the Young Person's Guarantee, RUTS can offer sector specific qualifications/support, including:
- Facilitate training towards, and pay for young people to obtain a CSCS card
 - Facilitate and pay for young people to complete National Pool Lifeguarding Qualifications (NPLQ)
 - Facilitate and pay for young people to complete Food Hygiene Certification
 - Provide PPE/workwear for young people entering employment/work placement/volunteering
 - Provide a leisure pass/free access to a sport club.

RUTS also have the capacity to deliver a range of SQA/SCQF accredited qualifications at Level 4 or 5 centred on:

- Motorbike & Bicycle mechanics and riding
- Boxing / Health and Wellbeing through physical activity.

Client group: Provision is suitable for a wide range of young people primarily aged between 16-25, although some provisions are suitable for young people from the age of 14.

What is provided: RUTS will provide all the resources required to complete each programme which includes use of motorbikes, bicycles or boxing equipment. Each participant will be allocated a youth worker to support you through each programme.

Start date: Ongoing/flexible

Duration: Flexible – Typically a programme is 6-8 sessions, delivered one session per week for the duration of the programme but alternative arrangements can be discussed.

Times and days: Ongoing/flexible

Location: Amendments have been made to allow programmes to be delivered:

- from our workshop in Penicuik (58 Queensway)
- from accessible community spaces using our mobile equipment
- online, using digital platforms such as Zoom and MS Teams.

For more information: Email/telephone: info@ruts.org.uk / 0131 663 5736

Web: www.ruts.org.uk

ALL SERVICES FOR ETHNIC MINORITIES - LINKNET MENTORING LTD

Mentoring:

LINKnet provide one-to-one mentoring for education, employment and personal development. There is a drop-in service every day from 10 am - 4 pm that provides short-term support on employability and education (e.g., CV building, job application, interview, etc.). Booking for a session in advance is recommended to avoid disappointment.



Volunteering:

Job seekers who do not have UK work experience will be invited to volunteer with LINKnet or with partner organisations to get work experience. They will be requested to work 2 – 3 days per week.

English Classes:

Group English classes are offered at beginner-to-intermediate and intermediate-to-advanced levels. Classes focus on improving practical language skills for employability, further education, and life in the UK. From December there will be online teaching.

Befriending:

Befriending programme is offered for people who need language, social, and emotional support, for example, English learners and newcomers to UK who would like to further develop English skills, make connections in the community, and/or feel less isolated and lonely.

Qualifications gained:	Certificates will be provided for some of the courses
Client group:	Ethnic Minorities aged 18+
What is provided:	All LINKnet services are free of charge and offered to minority ethnic people
Start date:	Ongoing
Duration:	3 - 6 months
Times and days:	Flexible
Location:	31 Guthrie Street, Edinburgh, EH1 1JG. In person and/or online

For more information: Email/telephone no: linknet2@linknetmentoring.com / 0131 261 4463
Web: www.linknetmentoring.com

SEE POTENTIAL - VENTURE TRUST

We work with people to gain the life skills, stability and confidence needed to reach their potential. Through person-centred support in communities and experiential learning in the outdoors, we challenge individuals to reflect on beliefs, attitudes and behaviours so they can unlock skills and learn new, more positive, ways of approaching situations.



At any stage in life, people can struggle. That is why we focus on the path to a positive future, without forgetting what led people to us. Many people we work with are surviving outside mainstream support, are unemployed, or they may have never been in employment. Most have faced trauma.

- COMMUNITY – Outreach support and personal development through one to one and group work.
- WILDERNESS – Intensive outdoor learning in the Scottish Highlands.
- WELLBEING – Free, confidential outdoor therapy sessions with qualified therapists for 16-25yr olds.
- EMPLOYABILITY – Coaching, training and accredited qualifications for 16-24yr olds.

Qualifications gained:	SQA qualifications available on some programmes
Client group:	Various - see website for further details
What is provided:	Personal community-based worker and multi-day wilderness journey
Start date:	Ongoing
Duration:	Up to 9 months
Times and days:	Available 9 am - 5 pm Monday to Friday
Location:	Based in Edinburgh and the Lothians

For more information: Email/telephone: louise@venturetrust.org.uk / 07785 627048
Web: www.venturetrust.org.uk

THE JOURNEY PROGRAMME – VENTURE SCOTLAND



Venture Scotland offer young people aged 16-30 a group-based personal development programme set in the outdoors. It is completely free and is focused on helping to improve young people's physical, mental and emotional wellbeing. The programme is group-based (up to 12 participants per group) and involve meeting twice a week to participate in fun and challenging sessions that use the outdoor environment to stimulate and sustain personal development and growth. Activities include everything from hill walking to canoeing to coasteering and loads more in between.

Qualifications gained:	Scottish Canoe Association <i>Paddle Start</i> Award
Client group:	Anyone living in Edinburgh aged 16-30 who is struggling and would like the support to make positive changes to their wellbeing.
What is provided:	Joining us is absolutely free to young people. This means that during the programme we provide every young person with full outdoor gear, meals, and we can also cover transportation costs if needed.
Start date:	We recruit on a rolling basis, so do not have set start dates. However, we start programmes seasonally and will take referrals for our waiting list at any time.
Duration:	Up to 6 months long. Our programme runs for 12 weeks and then we offer 'Next Steps' support for participants when they have engaged with the programme and are wanting a bit more support with figuring out what to do next.
Times and days:	Usually Mondays and Tuesdays with residentials running over multiple days throughout the week (programme dates will be communicated to participants in advance of joining the programme).
Location:	Venture Scotland, Offices 1&2, 4 Norton Park, Edinburgh EH7 5RS
For more information:	Email/telephone no: louisa.selwood@venturescotland.org.uk / 07535 164285 Web: https://venturescotland.org.uk

Useful links

- ✓ **Apprenticeships.scot - Skills Development Scotland**
www.apprenticeships.scot
- ✓ **Community Renewal: Next Step Programme – free support and advice for job seekers**
www.communityrenewal.org.uk/projects/next-step
- ✓ **Edinburgh FUSE – Retail and hospitality jobs, training and career support**
www.edinburghfuse.com/jobs
- ✓ **Edinburgh Guarantee – Information for Young People**
www.edinburghguarantee.org/young-people
- ✓ **Fort Kinnaird Recruitment and Skills Centre**
<http://rscfortkinnaird.co.uk>
- ✓ **Jobs at Straiton Retail Park**
<https://jobsatstraiton.scot>
- ✓ **Joined Up for Jobs Directory**
www.joinedupforjobs.org/directory
- ✓ **Joined Up for Jobs Noticeboard**
www.joinedupforjobs.org/noticeboard
- ✓ **My World of Work**
www.myworldofwork.co.uk
- ✓ **My World of Work School Leavers Toolkit**
www.myworldofwork.co.uk/schoolleaverstoolkit
- ✓ **The City of Edinburgh Council - Job Vacancies**
<https://myjobscotland.gov.uk/councils/city-edinburgh-council/jobs>
- ✓ **The City of Edinburgh Council - Opportunities for Young People**
www.edinburgh.gov.uk/opportunities-young-people
- ✓ **The King's Trust**
<https://www.kingstrust.org.uk/how-we-can-help/programmes>
- ✓ **The Young Person's Guarantee Opportunity Finder**
<https://opportunities.youngpersonsguarantee.scot>