

# Edinburgh Guarantee Opportunities Bulletin

Wednesday 18 February 2026



The Edinburgh Guarantee helps people of all ages and backgrounds to easily access and progress in fair work, training or further education. Each week we will be highlighting the vacancies currently available on our Opportunities and Jobs Boards:

- Visit the [Opportunities Board](#) to see the latest vacancies for young people.
- Visit the [Jobs Board for all ages](#) to see the latest vacancies for all job seekers.
- The bulletin also includes information on programmes, courses and training available to people who are not in education, employment or training. If you are interested in any of these, please use the contact details provided for each opportunity.

You can also visit the [Edinburgh Guarantee website](#) to see a range of support available to people of all ages who need assistance around employment.

The bulletin is separated into the following categories:

- ✓ List of Current Vacancies (**new opportunities shown in bold**)
- ✓ Jobs for All Ages
- ✓ Jobs/Training for Young People
- ✓ Modern Apprenticeships
- ✓ Graduate Apprenticeships
- ✓ Professional Qualifications
- ✓ Programmes, Courses and Training
- ✓ Useful Links

Contact the Edinburgh Guarantee team:



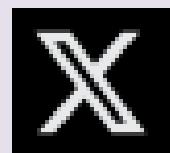
[edinburghguarantee@edinburgh.gov.uk](mailto:edinburghguarantee@edinburgh.gov.uk)



0131 529 3525



[www.edinburghguarantee.org](http://www.edinburghguarantee.org)



# List of Current Vacancies

## Jobs for All Ages:

- ✓ **Food and Life Skills Project Worker – Space @ The Broomhouse Hub**
- ✓ Retail Associate – Royal Mile Silver
- ✓ Parking Attendant Apprenticeship - NSL
- ✓ Scaffolding Labourer - 2 posts - Form Access Ltd
- ✓ Trainee Bus Driver – Lothian Buses
- ✓ Early Years Practitioner – 2 posts – Work+Play Hub
- ✓ Personal Assistant - Enable

## Jobs/Training for Young People:

- ✓ **Edinburgh Project SEARCH – Employability Programme**
- ✓ Soft Landscaping - Paid Work Placement - P1 Solutions Ltd
- ✓ Retail, Hospitality and Facilities - Various employers in the St James Quarter and City Centre - FUSE
- ✓ Retail, Hospitality, Beauty, Care and more - Various employers and locations - Fort Kinnaird Recruitment and Skills Centre

## Modern Apprenticeships:

- ✓ **Mechanical Engineer – Modern Apprenticeship – NHS Lothian**
- ✓ **Electrical Engineer – Modern Apprenticeship – NHS Lothian**
- ✓ **Maintenance Joiner – Modern Apprenticeship – NHS Lothian**
- ✓ **Clinical Support Worker – Modern Apprenticeship – NHS Lothian**
- ✓ Business Administration – Modern Apprenticeship – 3 posts – The City of Edinburgh Council
- ✓ Administration and Service Co-ordinator Assistant – Modern Apprenticeship – Microcom Training/An energy service company
- ✓ Primary Care Administration Assistant – Modern Apprenticeship – Microcom Training/Medical Practice in north east Edinburgh
- ✓ Early Learning and Childcare - Modern Apprenticeships - Carousel Training Centre
- ✓ Childcare - Modern Apprenticeship - PA Training

## Professional Qualifications:

- ✓ Tax Apprenticeship Programme - KPMG
- ✓ Audit Apprenticeship Programme - KPMG

## Programmes, Courses and Training:

- ✓ Independent Living Skills Workshops - LinkLiving
- ✓ VTF Workplace Skills in Banking – Direct Partners
- ✓ Breaking Barriers Programme – Enable
- ✓ Advance – Enable, Forth Sector and the Action Group
- ✓ Ruby Boots Project – Forces Children Scotland
- ✓ Foundations for Change – Apex Scotland
- ✓ Strides – Apex Scotland
- ✓ PHEW (People's Health & Emotional Wellbeing – Space@Broomhouse Hub
- ✓ CashBack Hubs – Impact Arts
- ✓ Vocational & Employability Training Offer - Rural & Urban Training Scheme (RUTS)
- ✓ All Services for Ethnic Minorities - LINKnet Mentoring Ltd
- ✓ See Potential – Venture Trust
- ✓ Football Works – Street Soccer Scotland
- ✓ The Journey Programme – Venture Scotland
- ✓ Hub Pre-Apprenticeship Programme - The Grassmarket Community Project

# Jobs for All Ages

## FOOD AND LIFE SKILLS PROJECT WORKER

**Contract:** Fixed Term until 31 October 2026 / Part time  
**Salary:** £29,689 per annum pro-rata  
**Employer:** Space @ The Broomhouse Hub  
**Closing Date:** Sunday 1 March



Space @ The Broomhouse Hub is a community anchor organisation supporting people and their families in South West Edinburgh, with some of our services stretching city wide. Space delivers 22 projects, with 60+ staff and 100 volunteers. We deliver diverse services supporting young people, families, older people and carers amongst others.

Changemakers is an exciting new food education project working with young people aged 16-24 who have barriers to employment and may have complex needs. You will support groups of young people to build self-esteem and increase their independence via a programme of well-designed group-based sessions that use food education to teach life skills. Working hours are 7 hours per week on a Wednesday.

[READ FULL JOB ADVERT](#)

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## RETAIL ASSOCIATE

**Contract:** Permanent  
**Salary:** £13.50 per hour  
**Employer:** Royal Mile Silver  
**Closing Date:** This position will close when a suitable candidate is found



Royal Mile Silver is a leading independent jewellery brand based in the heart of Edinburgh's historic Old Town. We specialise in unique contemporary silver jewellery and gifts, serving both local customers and international visitors through our retail shop, seasonal pop-ups and growing e-commerce business.

You will be responsible for customer interactions, experiences and sales transactions in the day-to-day management of our retail shop on Jeffrey Street. The role combines hands-on retail with operational responsibility, ensuring excellent customer service and strong sales performance. Working hours are 40 hours per week over 7 days.

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## PARKING ATTENDANT APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £27,726 per annum  
**Employer:** NSL  
**Closing Date:** Friday 27 February



At NSL, part of Marston Holdings Ltd, we are not just the "parking people"; we are so much more than that. Our team of highly trained frontline colleagues and back-office support team members provide outsourced business services to the public and private sectors. These include comprehensive parking and street management solutions that contribute to creating a great place to work and live.

You will gain valuable work experience, confidence dealing with customers and work towards SCQF Level 6 Diploma in Customer Service. This is a great opportunity to achieve a recognised qualification, while working with a trusted employer supporting you to develop your skills and knowledge. If you enjoy being outdoors and have great communication skills, we would love to hear from you.

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## SCAFFOLDING LABOURER – 2 POSTS

**Contract:** Permanent  
**Salary:** £12.60 per hour / Real Living Wage  
**Employer:** Form Access Ltd  
**Closing Date:** Monday 2 March



Form Access Ltd is a locally owned and operated scaffolding contractor. With years of industry expertise, we offer fully insured services tailored to meet the unique needs of residential and commercial scaffolding as well as heritage and conservation scaffolding. Areas of work are based mainly in Edinburgh on housing projects for the City of Edinburgh Council, and we also carry out work for Fife Council and Stirling Council.

We are seeking reliable and physically fit Scaffolding Labourers to join our team. The successful candidates will assist with various aspects of our scaffolding projects, ensuring that work is completed efficiently and safely. This role offers an excellent opportunity to gain hands-on experience in the scaffolding industry while contributing to the successful delivery of our projects.

[READ FULL JOB ADVERT](#)

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## TRAINEE BUS DRIVER

**Contract:** Permanent  
**Salary:** £32,792 per annum (after training)  
**Employer:** Lothian Buses  
**Closing Date:** Ongoing recruitment



Lothian is the UK's largest municipal bus company and proudly owned by the City of Edinburgh, East Lothian, Midlothian and West Lothian Councils. Lothian connects the region with over 70 services and more than 700 buses which run day and night throughout the year. Our easy-access fleet is among the most modern and environmentally friendly in the UK and now includes the city's first zero-emission electric buses.

As a Trainee Bus Driver, you'll ensure our passengers enjoy safe, reliable, and friendly journeys every day. Whether you're helping commuters get to work, or families explore the city, you'll play a vital role in keeping Edinburgh moving. Annual paid training to help maintain your driver qualification.

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## EARLY YEARS PRACTITIONER – 2 POSTS

**Contract:** Permanent  
**Salary:** £13 per hour / £18,928 per year (£27,040 FTE) + pension contribution + benefits  
**Employer:** Work+Play Hub  
**Closing Date:** Ongoing recruitment



Work+Play is a charity dedicated to removing barriers to employment for parents, especially mothers, by integrating flexible coworking space, supervised childcare, and mental health support - all under one roof. Rooted in equality of opportunity, our mission is to create an inclusive, family-friendly work environment that supports career progression, financial stability, and child development.

Based in our Hub at Gilmerton Road, you will play a critical part in ensuring that children thrive in a nurturing, play-rich environment, while supporting parents in balancing work and family life. You will work in our supervised play area, ensuring that children receive high-quality, developmentally appropriate care. Working hours are 28 hours per week.

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## PERSONAL ASSISTANT

**Contract:** Permanent/Sessional  
**Salary:** £12.82 per hour  
**Employer:** Enable  
**Closing Date:** Ongoing recruitment



Enable is a modern, vibrant charity which strives to deliver an equal society for every citizen. We believe in equal rights for everyone through self-directed social care, employment, training, and empowering communities.

We have various full time and part time opportunities in Edinburgh and the Lothians to support people with additional support needs to live independently in their own homes and to achieve their goals and outcomes. We provide an extensive learning programme together with in-house career development opportunities.

[READ FULL JOB ADVERT](#)

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# Jobs/Training for Young People

## EDINBURGH PROJECT SEARCH - EMPLOYABILITY PROGRAMME

**Contract:** Fixed Term - 9 months  
**Salary:** Unpaid. (If eligible, interns can remain on benefit or access a college bursary)  
**Employer:** Edinburgh Project SEARCH  
**Closing Date:** 12 noon on Monday 28 April



Edinburgh Project SEARCH is part of an international employability programme. It aims to prepare young people with disabilities, aged between 16 and 29 years old, for full-time, competitive employment. Edinburgh Project SEARCH is delivered in partnership with the City of Edinburgh Council, Virgin Hotels Edinburgh, Edinburgh College, and NHS Lothian.

This programme aims to prepare young people with disabilities aged between 16 and 29 years for full-time, competitive employment. You will take part in 3 x 10-week internships with the host employer (Edinburgh Council and Virgin Hotels Edinburgh or NHS Lothian) over 38 weeks, gaining 600+ hours of work practice. You will acquire competitive, marketable and transferable skills, and build communication, teamwork and problem-solving skills. The programme starts in August 2026 and lasts for one academic year.

[FIND OUT MORE](#)

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## SOFT LANDSCAPING – PAID WORK PLACEMENT

**Contract:** Two weeks  
**Salary:** £13.45 per hour  
**Employer:** P1 Solutions Ltd  
**Closing Date:** Friday 27 February



P1 Solutions Ltd was founded in 1977. Over the following decades we have developed into a group of five specialist companies, each working with a wide range of public sector clients including all the major construction companies and regional councils. The group companies deal with all aspects of construction and maintenance, hard and soft landscaping, fencing, contracting and tree services.

This two-week placement will be focused on the finishing/soft landscaping stage, including planting to schedule, spreading gravel mulch, assisting with edging, housekeeping, and basic aftercare, supervised daily by the Site Supervisor. Hard landscaping and building maintenance may also be carried out.

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## RETAIL, HOSPITALITY AND FACILITIES

**Contract:** All types of contracts available  
**Salary:** Dependent on employer  
**Employer:** Various employers within the St James Quarter and City Centre  
**Closing Date:** We recruit all year round



FUSE is the recruitment hub for vacancies within the St James Quarter and the city centre. We also provide training and qualifications for those seeking work and progression in their careers within the Retail and Hospitality sectors.

We have a wide variety of vacancies in many sectors including Retail, Hospitality, Tourism, Operations, Facilities etc. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

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## RETAIL, HOSPITALITY, BEAUTY, CARE AND MORE

**Contract:** Various  
**Salary:** National Minimum Wage or above  
**Employer:** Various employers and locations  
**Closing Date:** We recruit all year round



The Recruitment and Skills Centre (RSC) at Fort Kinnaird supports employers' current recruitment and staff development needs and also supports job seekers to gain and retain employment in the area.

We have vacancies in many sectors throughout the city. Your day will be varied and fast paced with opportunities for personal and career development. Most of the jobs require a high level of customer interaction and you will work shifts rather than standard hours.

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# Modern Apprenticeships

## MECHANICAL ENGINEER - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £33,247 - £41,424 per annum  
**Employer:** NHS Lothian  
**Closing Date:** Monday 2 March



NHS Lothian is responsible for meeting the health needs of circa 800,000 people living in and around Edinburgh. We employ approximately 24,000 staff and provide a comprehensive range of primary, community and acute care services for the populations of Edinburgh, Midlothian, East Lothian and West Lothian. Across all areas of care, we seek to provide specialist and general services fairly and efficiently and to the highest standards.

Based at St John's Hospital in Livingston, you will work undergo extensive in-house and outsourced training to be able to perform work, including activities that may be demanding and/or non-routine, and to develop the skills necessary to test, fault find and repair mechanical plant and equipment.

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## ELECTRICAL ENGINEER - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £33,247 - £41,424 per annum  
**Employer:** NHS Lothian  
**Closing Date:** Monday 2 March



NHS Lothian is responsible for meeting the health needs of circa 800,000 people living in and around Edinburgh. We employ approximately 24,000 staff and provide a comprehensive range of primary, community and acute care services for the populations of Edinburgh, Midlothian, East Lothian and West Lothian. Across all areas of care, we seek to provide specialist and general services fairly and efficiently and to the highest standards.

Based at the Western General Hospital, you will work as part of a multi-disciplinary team responsible for maintaining, repairing, operating and testing a range of plant and equipment necessary for the provision of a safe, efficient and compliant service to healthcare locations across the Lothians.

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## MAINTENANCE JOINER - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £33,247 - £41,424 per annum  
**Employer:** NHS Lothian  
**Closing Date:** Monday 2 March



NHS Lothian is responsible for meeting the health needs of circa 800,000 people living in and around Edinburgh. We employ approximately 24,000 staff and provide a comprehensive range of primary, community and acute care services for the populations of Edinburgh, Midlothian, East Lothian and West Lothian. Across all areas of care, we seek to provide specialist and general services fairly and efficiently and to the highest standards.

Based at the Royal Edinburgh Hospital, you will undergo extensive in-house and outsourced training to be able to perform work, including activities that may be demanding and/or non-routine, and to develop the skills necessary to repair and install relevant equipment/building fabric.

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## CLINICAL SUPPORT WORKER - MODERN APPRENTICESHIP

**Contract:** Permanent  
**Salary:** £25,694 - £27,900 per annum  
**Employer:** NHS Lothian  
**Closing Date:** Monday 2 March



NHS Lothian is responsible for meeting the health needs of circa 800,000 people living in and around Edinburgh. We employ approximately 24,000 staff and provide a comprehensive range of primary, community and acute care services for the populations of Edinburgh, Midlothian, East Lothian and West Lothian. Across all areas of care, we seek to provide specialist and general services fairly and efficiently and to the highest standards.

Based at various locations across Edinburgh and the Lothians, you will work as part of a multidisciplinary team carrying out personal care for patients. You will be supported in your role whilst learning how to maintain high standards of patient care. You will work towards SVQ Level 2 Healthcare (Clinical).

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## BUSINESS ADMINISTRATION - MODERN APPRENTICESHIP - 3 POSTS

**Contract:** Fixed Term – 2 years  
**Salary:** £25,322 - £25,623 per annum  
**Employer:** The City of Edinburgh Council  
**Closing Date:** Tuesday 24 February



The City of Edinburgh Council Apprenticeship Programme offers new entrants to the labour market the chance of paid employment combined with the opportunity to do training relevant to the occupational area. They include the opportunity to gain nationally recognised qualifications that help kick-start a career without having to study full-time. New entrants can include school and college leavers, those with no previous work experience and/or vocational qualifications.

Based in the Licensing Service, this is an excellent opportunity for candidates looking to start a career in administration. You will assist in the provision of a range of support services for professional and office activities to achieve service targets and quality customer care. You will undertake SCQF Level 6 in Business and Administration.

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## ADMINISTRATION AND SERVICE CO-ORDINATOR ASSISTANT - MODERN APPRENTICESHIP

**Contract:** Fixed Term – 12 months  
**Salary:** £14,723 per annum  
**Employer:** An energy service company  
**Closing Date:** This position will close when a suitable candidate is found



An energy service company which focuses on local renewables based in west Edinburgh.

You will undertake a variety of tasks to support the allocation and coordination of reactive, planned, and service installation works between clients and engineering staff. Full training on systems, processes, and service coordination will be provided, and you will work towards SCQF Level 6 in Business and Administration.

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## PRIMARY CARE ADMINISTRATION ASSISTANT - MODERN APPRENTICESHIP

**Contract:** Fixed Term – 12 months  
**Salary:** £21,164 per annum  
**Employer:** Medical Practice in north east Edinburgh  
**Closing Date:** This position will close when a suitable candidate is found



Medical Practice in the north east of Edinburgh.

You will be the first point of contact for our patients and other visitors and will provide a range of patient care activities, including receiving, assisting and directing patients in accessing the most appropriate service or healthcare professional in a courteous, efficient and effective way. You will work towards SCQF Level 6 in Business and Administration.

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## EARLY LEARNING AND CHILDCARE - MODERN APPRENTICESHIPS

**Contract:** Permanent  
**Salary:** National Apprenticeship Wage  
**Employer:** Carousel Training Centre  
**Closing Date:** We recruit all year round



Carousel Training Centre is a Scottish Qualifications Authority approved centre which provides quality training to the Early Years sector. We do this by providing nurseries with Modern Apprentices who we then train to a standard of excellence in this very specialised area. We are an equal opportunities employer and training provider.

You will be employed full-time in a private nursery and we have a number of vacancies available across Edinburgh, Midlothian and East Lothian. You will be involved in helping children with their learning, development and growth in a stimulating environment. You will undertake SVQ Social Services (Children & Young People) at SCQF Level 7.

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## CHILDCARE - MODERN APPRENTICESHIPS

**Contract:** Full time  
**Salary:** National Apprenticeship Wage or above  
**Employer:** PA Training  
**Closing Date:** We have ongoing recruitment throughout the year



PA Training is an SQA approved centre specialising in SVQs in the care sector. We recruit on behalf of various private nurseries in Edinburgh, Midlothian and East Lothian.

You will work full time work in a private nursery looking after children aged 0 - 5 years. The role will involve planning stimulating activities suitable for children's development and meeting the physical, emotional and developmental needs of individual children. You will work towards SVQ Level 3/SCQF Level 7 Social Services (Children and Young People).

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# Professional Qualifications

## TAX APPRENTICESHIP PROGRAMME

**Contract:** 5 years  
**Salary:** £25,500 - £28,000 per annum dependent on programme and location  
**Employer:** KPMG  
**Closing Date:** We recruit on a rolling basis



KPMG in the UK is part of a global network of member firms. Through the talent of our c.16,000 people in the UK we make a meaningful and positive difference for clients, people and the communities we serve. We've been doing this for more than 150 years.

Throughout the programme, you'll have the opportunity to be involved in a wide variety of high-profile projects. As part of our team of tax specialists you'll work alongside clients to help them understand the details of tax across the globe - from energy sector companies to online food businesses, banks, and high-net worth individuals.

[READ FULL JOB ADVERT](#)

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## AUDIT APPRENTICESHIP PROGRAMME

**Contract:** 5 years  
**Salary:** £25,500 - £28,000 per annum dependent on programme and location  
**Employer:** KPMG  
**Closing Date:** We recruit on a rolling basis



KPMG in the UK is part of a global network of member firms. Through the talent of our c.16,000 people in the UK we make a meaningful and positive difference for clients, people and the communities we serve. We've been doing this for more than 150 years.

Throughout the programme, you'll learn how to audit businesses in one or more sectors, which could include big retailers, UK banks and multinational organisations - putting you at the heart of the world of business. You'll also play a key part in our continuous improvement of audit quality. We strive to deliver robust outcomes by working to the highest standards.

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# Programmes, Courses and Training

## INDEPENDENT LIVING SKILLS WORKSHOPS - LINKLIVING

Interactive workshops which give young people the opportunity to learn practical tips and techniques to enable them to feel better prepared to move into their own home and live more independently. The workshops cover the following: budgeting and finance, cleaning and paying your bills, understanding rights and responsibilities within a tenancy, home safety and security, cooking, planning for the future (employability), community and being a good neighbour. We are also working on a mental health session.



We aim to make these workshops as accessible as possible, offering various engagement options:

### 1. Join an in-person Group:

Location: St Margarets House office near Meadowbank, Edinburgh.

Schedule: The group begins on Wednesday 25 February 25, running weekly from 1 - 3 pm.

### 2. 1-1 Workshops:

For those unable to attend a group setting.

Note: There may be a longer waitlist for this service.

### 3. Community Outreach:

Tailored workshops for pre-existing groups of 16–25-year-olds.

Options: We can come to your location or host a bespoke group at our offices.

To make a referral, kindly complete the online form below. Please specify how the young person wishes to engage and any support needs they have.

<https://forms.office.com/Pages/ResponsePage.aspx?id=d-71QQ-NDkKy-8ZENIxaSDamrTLevCBPrCAJCD3bUb5UM0o3MEEyMTk5RzQzOFC0TkIwMINTVERZSiQIQCN0PWcu>

**Qualifications gained:** Gain skills that you need to feel confident living independently. Workshops are not accredited

**Client group:** 16 - 25 years

**What is provided:** Group workshops / one-to-one course

**Start date:** Wednesday 25 February

**Duration:** 8 weeks

**Times and days:** 1pm - 3 pm weekly on a Wednesday

**Location:** St Margaret's House, 151 London Road, EH7 6AE

**For more information:** Email/telephone no: [agnes.wall@linkliving.org.uk](mailto:agnes.wall@linkliving.org.uk) / 07354 164453  
Web: <https://www.linkliving.org.uk/>

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## VTF WORKPLACE SKILLS IN BANKING – DIRECT PARTNERS LTD

The Workplace Skills in Banking course, offered through Capital City Partnership's Vocational Training Framework, provides accredited training and a guaranteed interview for those interested in a career in banking / customer service or admin related roles.



<b>Qualifications gained:</b>	Personal Development: Self & Work, Communication, GDPR, Customer Service & Complaint Handling
<b>Client group:</b>	16 – 24 years
<b>What is provided:</b>	Practical preparation course to help candidates get ready to apply and enter the world of work in the Banking sector. Accredited certificates and guaranteed interview with LTSB, our partner organisation for a place on the NatWest Modern Apprenticeship programme in their Fraud team. Other industry training or further education routes available.
<b>Start date:</b>	Monday 23 February
<b>Duration:</b>	2 weeks
<b>Times and days:</b>	9:30 am - 1:30 pm Monday to Thursday
<b>Location:</b>	6-8 Dewar Place Lane, Edinburgh EH3 8EF
<b>For more information:</b>	Email: <a href="mailto:Penny@directpartners.co.uk">Penny@directpartners.co.uk</a> or phone: 0131 600 0820 Apply directly at <a href="https://helix.scot/training/vtf-banking-february/">https://helix.scot/training/vtf-banking-february/</a>

## BREAKING BARRIERS PROGRAMME - ENABLE

Our Breaking Barriers programme enables young people who have barriers to education and employment to attend a world-class business school. It helps them achieve an accredited qualification and gain real work with some of Scotland's highest profile corporate employers.



Since 2018, Breaking Barriers has been consistently providing young people with invaluable routes into employment. In recent years 90% of all our Breaking Barriers graduates have gone onto to secure employment or further education and training opportunities.

We are offering a cohort of 16–30 year olds an 8 week business course at Napier University, where they will achieve SCQF Level 4 in Applied Business Skills. This is followed by an 8 week work placement with our corporate partner EY.

<b>Qualifications gained:</b>	SCQF Level 4 in Applied Business Skills
<b>Client group:</b>	16–30 year olds
<b>What is provided:</b>	Further education, skills development, work placement, social skill development, travel training, future planning support, employability skills
<b>Start date:</b>	Wednesday 4 March
<b>Duration:</b>	March – June 2026, 8 weeks of university followed by 8 weeks of work placement
<b>Times and days:</b>	12pm - 3pm Tuesdays & Wednesdays
<b>Location:</b>	Teaching: Edinburgh Napier University's Business School, located at Craiglockhart Campus Work Placement: EY Edinburgh Office - Morrison St, Edinburgh EH3 8EB
<b>For more information:</b>	Email: <a href="mailto:madeline.king@enable.org.uk">madeline.king@enable.org.uk</a> Web: <a href="http://www.enable.org.uk">www.enable.org.uk</a>

## ADVANCE – ENABLE, FORTH SECTOR AND THE ACTION GROUP

Advance is a partnership between Enable, Forth Sector, and The Action Group, focusing on supporting people who are already in employment.



We work with individuals who are:

- looking to progress in their current role or move to a new one
- hoping to make changes at work, such as adjusting hours or requesting reasonable adjustments
- experiencing challenges at work that are affecting their wellbeing.

We help people explore what they really want and need from a role, prepare their CV and interviews, and, where appropriate, engage with their employer to find the right solutions.

The only eligibility criteria are that they live in Edinburgh and are currently employed.

We're open to referrals and happy to discuss any individual cases if you're unsure whether someone would be eligible.

<b>Qualifications gained:</b>	N/A
<b>Client group:</b>	Employed
<b>What is provided:</b>	Tailored training (including LinkedIn training, resilience, customer service and introduction to leadership). Other training courses are available if a need is identified.
<b>Start date:</b>	Ongoing
<b>Duration:</b>	No time limit
<b>Times and days:</b>	As required
<b>Location:</b>	Engagement is within the community, at local libraries, coffee shops and community hubs. Private meeting spaces are available at our office on Rose Street.
<b>For more information:</b>	Email/telephone no: <a href="mailto:info@edin-advance.co.uk">info@edin-advance.co.uk</a> Web: <a href="http://www.enable.org.uk/enable-works">www.enable.org.uk/enable-works</a>

## RUBY BOOTS PROJECT - FORCES CHILDREN SCOTLAND

When a serviceperson leaves the Armed Forces, it is a big change, affecting the whole family. This is where Ruby Boots comes in. The project is co-produced by young people themselves, aiming to deliver peer support to children and young people whose parent/carer is leaving the Armed Forces. We run peer support groups across Edinburgh and Fife, encouraging a sense of community, positive wellbeing, as well as having fun activities and maybe even some Capri-suns! We train up Buddies as volunteers (Veterans' children) to use their first-hand experience to help their peers (children whose parent is soon leaving/just left). The groups run for 6 sessions, with opportunity to extend and/or participate in other events and projects with Forces Children Scotland.



<b>Qualifications gained:</b>	Opportunity to gain the Saltire Award
<b>Client group:</b>	5-18 year olds in Veteran/soon-to-be-leaving Armed Forces families
<b>What is provided:</b>	Socio-emotional learning on friendships and community building, psycho-education around wellbeing, interesting discussions, co-producing various resources such as infographics and storybooks, and more!
<b>Start date:</b>	This is a rolling programme, and you can refer to us at any time using the email address below.
<b>Duration:</b>	Flexible
<b>Times and days:</b>	Flexible
<b>Location:</b>	Various locations around Edinburgh and Fife – we will match locations with individuals.
<b>For more information:</b>	Email/telephone no: <a href="mailto:rubyboots@forceschildrenscotland.org.uk">rubyboots@forceschildrenscotland.org.uk</a> / 07587 024841 Web: <a href="https://forceschildrenscotland.org.uk">https://forceschildrenscotland.org.uk</a>

## FOUNDATIONS FOR CHANGE – APEX SCOTLAND

Foundations for Change is a transformative new service from Apex Scotland, designed to empower individuals to move beyond their past towards a brighter future. Rooted in respect, belief, and strong support, the programme helps participants build autonomy, expand their window of tolerance, and develop the trust needed to thrive. Through a person-centred approach, we create opportunities for growth, resilience, and improved wellbeing, ensuring that everyone has the chance to redefine their future on their own terms.



<b>Qualifications gained:</b>	N/A
<b>Client group:</b>	Over 16s and involved in the Criminal Justice System
<b>What is provided:</b>	Time to chat, signposting for any kind of need (housing, drug & alcohol, access to GP, financial support etc), introducing structure and connecting to the community, action planning and advocacy.
<b>Start date:</b>	This is a rolling programme and you can refer into us at any time from 1 April 2025.
	Please refer using email/number below or the website form.
<b>Duration:</b>	Flexible
<b>Times and days:</b>	Flexible
<b>Location:</b>	Community outreach, we are open to meeting where the referral prefers
<b>For more information:</b>	Email/telephone no: <a href="mailto:hello@apexscotland.org.uk">hello@apexscotland.org.uk</a> 0131 220 0130 Web: <a href="#">Urgent help   Zero Judgement   Apex Scotland</a>

## STRIDES - APEX SCOTLAND

Employability programme exclusively for over 16+'s with convictions. Can support referrals through any stage of pipeline including in-work support.



<b>Qualifications gained:</b>	CSCS Green Card, SIA Security In house: SQA Employability Award, First Aid, PAT Testing, Food Safety in Catering, Fire Warden, Health and Safety in the Workplace, COSHH, Safeguarding, Manual Handling principles
<b>Client group:</b>	All courses are at SQA level 4, 5 and 6. Over 16s Must have a conviction/s Any conviction eligible regardless of how long has passed/nature Can be unemployed or employed.
<b>What is provided:</b>	Trauma informed 1-1 meetings with allocated practitioner to support individual build on their employability skills. This may be CV building, interview practice and confidence building.  We also offer bespoke disclosure advice/training based on the individual's own criminal record.  Allocated budget to support individuals access training such as CSCS construction health and safety green cards, SIA Licences. May also be able to help individuals obtain an ID for training/employment purposes on case-by-case basis.
<b>Start date:</b>	This is a rolling programme.
<b>Duration:</b>	Not set, can offer in-work support once individual secures employment/ volunteering.
<b>Times and days:</b>	Flexible, usually once a week for however long individual needs.
<b>Location:</b>	We are open Monday – Friday 9am - 5pm. City of Edinburgh
<b>For more information:</b>	Email/telephone no: <a href="mailto:strides.edinburgh@apexscotland.org.uk">strides.edinburgh@apexscotland.org.uk</a> / 0131 220 0130 Web: <a href="#">Get in Touch   Here to Help   Apex Scotland</a>

## PHEW (PEOPLE'S HEALTH & EMOTIONAL WELLBEING) – SPACE@BROOMHOUSE HUB

This is a mental health service that offers 16 – 26 year olds a safe and friendly space to make connections with others and develop a better understanding of mental health and wellbeing. Our group support gives you a chance to connect with people the same age doing the kind of activities you're looking for and enjoy.



<b>Qualifications gained:</b>	N/A
<b>Client group:</b>	Young people 16 – 26 years old
<b>What is provided:</b>	We offer two forms of support: <ul style="list-style-type: none"><li>• A group session on a Thursday evening (the length of session can vary depending on activity). We offer a wide variety of indoor and outdoor activities with regular input from the group.</li><li>• Individual 1-1 support sessions are also available.</li></ul>
<b>Start date:</b>	On all year round
<b>Duration:</b>	Ongoing
<b>Times and days:</b>	6pm – 8pm Thursday
<b>Location:</b>	Space at the Broomhouse Hub, 79-89 Broomhouse Crescent, EH11 3RH
<b>For more information:</b>	Email/telephone no: <a href="mailto:barry.craig@spacescot.org">barry.craig@spacescot.org</a> / 0131 455 7731 or 07566 796270 Web: <a href="https://www.spacescot.org/">https://www.spacescot.org/</a>

## CASHBACK HUBS – IMPACT ARTS

Our Cashback Hubs programme is a fun way for young people to grow their skills and confidence in a non-traditional environment, beyond the classroom or the local Youth Club. Over 12 weeks, using the arts as a tool, we will support young people to feel more confident, overcome some of the hurdles they might be facing and gain qualifications.



Participants will be supported by an artist, a youth worker and an opportunities coordinator. We will provide participants with everything they need to get involved.

<b>Qualifications gained:</b>	Where it suits the young person's needs, we will support them to gain qualifications or a dynamic youth award.
<b>Client group:</b>	Young people aged 16-24 not in work, education or training
<b>What is provided:</b>	We will provide participants with everything they need to get involved.
<b>Start date:</b>	Rolling
<b>Duration:</b>	12 weeks
<b>Times and days:</b>	2pm - 6pm Thursday, 2.30pm - 4.30pm Friday
<b>Location:</b>	5-7 Montgomery Street Lane, Edinburgh, EH7 5JT
<b>For more information:</b>	Email/telephone no: <a href="mailto:hello@impactarts.co.uk">hello@impactarts.co.uk</a> / 0141 575 3001 Web: <a href="http://www.impactarts.co.uk">www.impactarts.co.uk</a>

## VOCATIONAL & EMPLOYABILITY TRAINING OFFER - RURAL & URBAN TRAINING SCHEME (RUTS)

RUTS are a provider of vocational and employability support designed to equip young people with the confidence and skills required to achieve their highest potential and reach a positive destination.



**Qualifications gained:** Through the Young Person's Guarantee, RUTS can offer sector specific qualifications/support, including:

- Facilitate training towards, and pay for young people to obtain a CSCS card
- Facilitate and pay for young people to complete National Pool Lifeguarding Qualifications (NPLQ)
- Facilitate and pay for young people to complete Food Hygiene Certification
- Provide PPE/workwear for young people entering employment/work placement/volunteering
- Provide a leisure pass/free access to a sport club.

RUTS also have the capacity to deliver a range of SQA/SCQF accredited qualifications at Level 4 or 5 centred on:

- Motorbike & Bicycle mechanics and riding
- Boxing / Health and Wellbeing through physical activity.

**Client group:** Provision is suitable for a wide range of young people primarily aged between 16-25, although some provisions are suitable for young people from the age of 14.

**What is provided:** RUTS will provide all the resources required to complete each programme which includes use of motorbikes, bicycles or boxing equipment. Each participant will be allocated a youth worker to support you through each programme.

**Start date:** Ongoing/flexible

**Duration:** Flexible – Typically a programme is 6-8 sessions, delivered one session per week for the duration of the programme but alternative arrangements can be discussed.

**Times and days:** Ongoing/flexible

**Location:** Amendments have been made to allow programmes to be delivered:

- from our workshop in Penicuik (58 Queensway)
- from accessible community spaces using our mobile equipment
- online, using digital platforms such as Zoom and MS Teams.

**For more information:** Email/telephone: [info@ruts.org.uk](mailto:info@ruts.org.uk) / 0131 663 5736

Web: [www.ruts.org.uk](http://www.ruts.org.uk)

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## ALL SERVICES FOR ETHNIC MINORITIES - LINKNET MENTORING LTD

### **Mentoring:**

LINKnet provide one-to-one mentoring for education, employment and personal development. There is a drop-in service every day from 10 am - 4 pm that provides short-term support on employability and education (e.g., CV building, job application, interview, etc.). Booking for a session in advance is recommended to avoid disappointment.



### **Volunteering:**

Job seekers who do not have UK work experience will be invited to volunteer with LINKnet or with partner organisations to get work experience. They will be requested to work 2 – 3 days per week.

### **English Classes:**

Group English classes are offered at beginner-to-intermediate and intermediate-to-advanced levels. Classes focus on improving practical language skills for employability, further education, and life in the UK. From December there will be online teaching.

### **Befriending:**

Befriending programme is offered for people who need language, social, and emotional support, for example, English learners and newcomers to UK who would like to further develop English skills, make connections in the community, and/or feel less isolated and lonely.

**Qualifications gained:** Certificates will be provided for some of the courses

**Client group:** Ethnic Minorities aged 18+

**What is provided:** All LINKnet services are free of charge and offered to minority ethnic people

**Start date:** Ongoing

**Duration:** 3 - 6 months

**Times and days:** Flexible

**Location:** 31 Guthrie Street, Edinburgh, EH1 1JG. In person and/or online

**For more information:** Email/telephone no: [linknet2@linknetmentoring.com](mailto:linknet2@linknetmentoring.com) / 0131 261 4463

Web: [www.linknetmentoring.com](http://www.linknetmentoring.com)

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## SEE POTENTIAL - VENTURE TRUST

We work with people to gain the life skills, stability and confidence needed to reach their potential. Through person-centred support in communities and experiential learning in the outdoors, we challenge individuals to reflect on beliefs, attitudes and behaviours so they can unlock skills and learn new, more positive, ways of approaching situations.

**venturetrust**

At any stage in life, people can struggle. That is why we focus on the path to a positive future, without forgetting what led people to us. Many people we work with are surviving outside mainstream support, are unemployed, or they may have never been in employment. Most have faced trauma.

- COMMUNITY – Outreach support and personal development through one to one and group work.
- WILDERNESS – Intensive outdoor learning in the Scottish Highlands.
- WELLBEING – Free, confidential outdoor therapy sessions with qualified therapists for 16-25yr olds.
- EMPLOYABILITY – Coaching, training and accredited qualifications for 16-24yr olds.

**Qualifications gained:** SQA qualifications available on some programmes

**Client group:** Various - see website for further details

**What is provided:** Personal community-based worker and multi-day wilderness journey

**Start date:** Ongoing

**Duration:** Up to 9 months

**Times and days:** Available 9 am - 5 pm Monday to Friday

**Location:** Based in Edinburgh and the Lothians

**For more information:** Email/telephone: [louise@venturetrust.org.uk](mailto:louise@venturetrust.org.uk) / 07785 627048

Web: [www.venturetrust.org.uk](http://www.venturetrust.org.uk)

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## FOOTBALL WORKS - STREET SOCCER SCOTLAND

Street Soccer provide football-themed training and personal development opportunities for socially disadvantaged groups across Scotland. 10 week football themed employability, mental health and wellbeing course now running and on throughout 2023. Free football drop in sessions for adults across Edinburgh for all abilities and including walking football / female only / ASN specific groups.



<b>Qualifications gained:</b>	SCQF and other qualifications
<b>Client group:</b>	Open to adults over 16
<b>What is provided:</b>	Free football sessions, mental health support, group work, 1-1 support, work placements, SCQF and other qualifications
<b>Start date:</b>	Ongoing
<b>Duration:</b>	Ongoing
<b>Times and days:</b>	Monday to Friday at various venues
<b>Location:</b>	Leith, Portobello, Sighthill, Muirhouse, Oxbangs, East Lothian, Livingston
<b>For more information:</b>	Email/telephone no: <a href="mailto:robbie@streetsoccerscotland.org">robbie@streetsoccerscotland.org</a> / 07480 979919 Web: <a href="http://www.streetsoccerscotland.org">www.streetsoccerscotland.org</a>

## THE JOURNEY PROGRAMME – VENTURE SCOTLAND

Venture Scotland offer young people aged 16-30 a group-based personal development programme set in the outdoors. It is completely free and is focused on helping to improve young people's physical, mental and emotional wellbeing. The programme is group-based (up to 12 participants per group) and involve meeting twice a week to participate in fun and challenging sessions that use the outdoor environment to stimulate and sustain personal development and growth. Activities include everything from hill walking to canoeing to coasteering and loads more in between.



<b>Qualifications gained:</b>	Scottish Canoe Association <i>Paddle Start</i> Award
<b>Client group:</b>	Anyone living in Edinburgh aged 16-30 who is struggling and would like the support to make positive changes to their wellbeing.
<b>What is provided:</b>	Joining us is absolutely free to young people. This means that during the programme we provide every young person with full outdoor gear, meals, and we can also cover transportation costs if needed.
<b>Start date:</b>	We recruit on a rolling basis, so do not have set start dates. However, we start programmes seasonally and will take referrals for our waiting list at any time.
<b>Duration:</b>	Up to 6 months long. Our programme runs for 12 weeks and then we offer 'Next Steps' support for participants when they have engaged with the programme and are wanting a bit more support with figuring out what to do next.
<b>Times and days:</b>	Usually Mondays and Tuesdays with residencies running over multiple days throughout the week (programme dates will be communicated to participants in advance of joining the programme).
<b>Location:</b>	Venture Scotland, Offices 1&2, 4 Norton Park, Edinburgh EH7 5RS
<b>For more information:</b>	Email/telephone no: <a href="mailto:louisa.selwood@venturescotland.org.uk">louisa.selwood@venturescotland.org.uk</a> / 07535 164285 Web: <a href="http://venturescotland.org.uk">https://venturescotland.org.uk</a>

## HUB PRE-APPRENTICESHIP PROGRAMME - THE GRASSMARKET COMMUNITY PROJECT

### Who we are:

We believe in a world where people reach their full potential, feel positive about themselves, valued, and connected to others and the wider community.

We have created an inclusive person-centred environment where people can develop skills, build positive relationships, and enjoy an ongoing sense of belonging.



### What are we looking for?

Young people considering practical training with a keen interest in catering and events.

No experience or qualifications required.

### What will be achieved?

A huge sense of achievement – a feeling of working towards your long-term goals and have a strong purpose.

Lasting connection to the Grassmarket Community Project.

Positive industry experience and a reference to support you into part or full-time work, training, college, or community volunteering depending on your individual goals.

Tangible proven skills, qualifications, and increased confidence.

Opportunity to apply for a paid Modern Apprenticeship with an employer or the Grassmarket Community Project in Catering, Events or Food & Beverage.

**Qualifications gained:** At least First Aid, Food Safety and Health & Safety. Depending on your individual pathway, your pre-apprenticeship gives you options to achieve one or more of the following qualifications: Level 2 Food Hygiene – First Aid at Work – Level 2 Award in the Control of Substances Hazardous to Health – Level 2 Manual Handling – Level 3 Award in Volunteering Skills – Level 3 Digital literacy – Level 2 Communication – Level 2 Numeracy – Level 1 Award in Health and Safety – Level 1 Award in Customer Service – Level 2 Award in Food Allergen Awareness and Control in Catering – Level 4 Award in Volunteering Skills – Level 2 Diploma Food and Beverage Service.

**Client group:** 16 - 25-year-olds

**What is provided:**

- Undertaking training in essential life skills: - Working in groups - Self-care and self-management - Communication - Confidence building and self-esteem.
- Travel and lunch are provided every day (city-wide Edinburgh travel is free to use 7 days a week).
- Team activity at the beginning and end of your placement.
- One-to-one support from the Youth Engagement team.

**Start date:** TBC

**Duration:** Up to six months

**Times and days:** 16 hours paid per week (£68.80)

**Location:** Edinburgh

**For more information:** Email: [derek@grassmarket.org](mailto:derek@grassmarket.org)

Web: [www.grassmarket.org](http://www.grassmarket.org)

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# Useful links

- ✓ **Apprenticeships.scot - Skills Development Scotland**  
[www.apprenticeships.scot](http://www.apprenticeships.scot)
- ✓ **Community Renewal: Next Step Programme – free support and advice for job seekers**  
[www.communityrenewal.org.uk/projects/next-step](http://www.communityrenewal.org.uk/projects/next-step)
- ✓ **Edinburgh FUSE – Retail and hospitality jobs, training and career support**  
[www.edinburghfuse.com/jobs](http://www.edinburghfuse.com/jobs)
- ✓ **Edinburgh Guarantee – Information for Young People**  
[www.edinburghguarantee.org/young-people](http://www.edinburghguarantee.org/young-people)
- ✓ **Fort Kinnaird Recruitment and Skills Centre**  
<http://rscfortkinnaird.co.uk>
- ✓ **Jobs at Straiton Retail Park**  
<https://jobsatstraiton.scot>
- ✓ **Joined Up for Jobs Directory**  
[www.joinedupforjobs.org/directory](http://www.joinedupforjobs.org/directory)
- ✓ **Joined Up for Jobs Noticeboard**  
[www.joinedupforjobs.org/noticeboard](http://www.joinedupforjobs.org/noticeboard)
- ✓ **My World of Work**  
[www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- ✓ **My World of Work School Leavers Toolkit**  
[www.myworldofwork.co.uk/schoolleaverstoolkit](http://www.myworldofwork.co.uk/schoolleaverstoolkit)
- ✓ **The City of Edinburgh Council - Job Vacancies**  
<https://myjobscotland.gov.uk/councils/city-edinburgh-council/jobs>
- ✓ **The City of Edinburgh Council - Opportunities for Young People**  
[www.edinburgh.gov.uk/opportunities-young-people](http://www.edinburgh.gov.uk/opportunities-young-people)
- ✓ **The King's Trust**  
<https://www.kingstrust.org.uk/how-we-can-help/programmes>
- ✓ **The Young Person's Guarantee Opportunity Finder**  
<https://opportunities.youngpersonsguarantee.scot>